

MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF ST. MARTINVILLE, LOUISIANA
HELD ON THE 15th DAY OF AUGUST, 2022.

The Mayor and City Council of the City of St. Martinville, Louisiana met in Regular Session on the 15th day of August 2022 at City Hall, their regular meeting place, pursuant to the call of the Mayor.

THERE were present: Jason Willis, Mayor

Mike Fuselier, Councilman

Carol Frederick, Councilman

Jonas Fontenette, Councilman

Janise Anthony, Councilman

Flo Chatman, Councilman

Allan L. Durand, City Attorney

THERE were absent: None

Mayor Jason Willis presiding, called the meeting to order.

It was moved by Jonas Fontenette duly seconded by Janise Anthony and unanimously carried that the discussion of the condition of 130 St. Bernard Street be added to the agenda of this meeting.

It was moved by Flo Chatman duly seconded by Mike Fuselier and unanimously carried that the minutes of the regular meeting held August 1, 2022, hereby be approved as written and prepared for publication in the Teche News, the Official Journal of the City of St. Martinville.

Upon motion of Mike Fuselier duly seconded by Janise Anthony and unanimously carried that the bills to be paid by the City Finance Committee hereby be approved for payment.

CAO Avis Gutekunst presented a financial report to Mayor and Council.

It was moved by Mike Fuselier duly seconded by Carol Frederick and unanimously carried that Mayor Willis Be authorized to execute contract with Mc Bade Engineering & Consultants LLC for engineering services for Water Sector Program.

Planning and Zoning Administrator Danielle Fontenette presented an expert report provided by Building Code Inspector Rodney Richard which indicated several code violations existed in the structure owned by Alder Boudreaux & Elise Blanchard located at 503 Porter Street and in his professional opinion constituted a danger to public safety; therefore, it was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that bids be obtained to demolish said structure and owners be notified to appear at the next council meeting.

ORDINANCE 22-09

An Ordinance by the City Council of the City of St. Martinville to revise the setback and open area requirements for mobile homes located outside of trailer parks but within the City of St Martinville

WHEREAS the City of St. Martinville believes that the present side and front setback requirements for mobile homes are inadequate for both safety and aesthetic reasons, and that the amendment of such requirements are necessary.

THEREFORE, be it ordained that Section 19-4 of the Code of Ordinances for the City of St. Martinville be and the same is hereby amended and restated to read as follows:

19.4.1 Installation of Mobile Homes

The installation and placement of more than one (1) mobile home on a lot or parcel of land shall be reviewed and considered a mobile home park by the Town's Building Official.

19.4.2 Setback and Open Areas

- A. There shall be a minimum of 20-feet of distance in all directions between a mobile home and any permanent building or other mobile home. For the purpose of this section, covered patios, carports, or individual storage buildings shall not be considered as permanent buildings, provided that no such patio roof, carport, or storage building shall be located closer than 5-feet to any lot boundary line.
- B. Mobile home units shall be located at least 20-feet from any front boundary line and 20-feet from all other boundary lines; provided, however, that at any intersection of public streets, no mobile home, or structure of any kind shall be located within a triangle formed by a diagonal line connecting points on the two street property lines measured 20-feet along the property lines of each of the street corner intersections.
- C. Units together with accessory structures such as storage buildings and roofed-over patios or carports shall not cover more than 75-percent of a lot.
- D. Driveways: Paved driveways shall be provided on spaces for convenient access to living units. The minimum width shall be 10-feet. Driveways shall be solid or strips not less than 2'-6" in width each.
- E. Parking Areas: The design criteria for automobile parking shall be based upon two parking slots for each space. Parking make be tandem.
- F. Trailer Parks: these setbacks do not apply to mobile homes in approved trailer parks.
- G. Grandfather Clause: These provisions shall not apply to any existing mobile homes within the City Limits of the City of St. Martinville which are present as of the date of the creation of this Ordinance. However, if such a mobile home is moved to a new lot, or replaced by a new mobile home, the requirements above shall apply.

The foregoing Ordinance was offered by Mr. Mike Fuselier, duly seconded by Ms. Carol Frederick, and upon being submitted to a vote, the vote was:

Yeas: M.Fuselier, C.Frederick, J.Fontenette, J.Anthony, and F.Chatman

Nays: None

Absent: None

The Ordinance was thereon declared adopted on the 15th day of August, 2022.

Jason Willis, Mayor

It was moved by Mike Fuselier duly seconded by Carol Frederick and unanimously carried that Blair Boudreaux be granted until October 1, 2022 to remove the vehicles, trailers and campers she owns from City Property located on the corner of RR Ave and Columbus Street.

Upon recommendation of Danielle Fontenette, it was moved by Mike Fuselier duly seconded by Carol Frederick, with Janise Anthony opposed, that following seasonal Pool employees be terminated due to the reduced hours of operation. The pool will only be open on weekends and for water aerobics.

Tyler Wilbanks

Kenya Bourda

Kylen Chretien

It was moved by Mike Fuselier duly seconded by Janise Anthony and unanimously carried that 30 days be granted for Ms. Rita Lewis to move the mobile home located on her property in the 300 Block of Honore Street that was moved with no permit.

Upon request of Katy Mitchell, it was moved by Jonas Fontenette duly seconded by Mike Fuselier and unanimously carried that 30 days be granted to clean up her family property located at 130 St. Bernard Street.

It was moved by Mike Fuselier duly seconded by Janise Anthony and unanimously carried that Mike Formeller be reappointed as the governing authority board member of the St. Martinville Municipal Police Civil Service Board.

Upon recommendation of Mayor Willis, it was moved by Jonas Fontenette duly seconded by Janise Anthony and unanimously carried that LeRoy Banks, Jr be appointed as the City Council representative for the City Employee Civil Service Board to replace Carol Formeller.

It was moved by Mike Fuselier duly seconded by Jonas Fontenette an unanimously carried that all fees be waived for the use of the Sterling Alexander Center for the Office of Juvenile Justice to hold a job fair for Monday, August 22, 2022, from 9:00am – 1:00pm.

It was moved by Mike Fuselier duly seconded by Janise Anthony and unanimously carried that Mayor Willis be authorized to enter into Intergovernmental Agreements with St. Martin Parish Government for use of equipment to assist with the Durand Drainage Project and the Drainage Project on Resweber Street.

It was moved by Jonas Fontenette duly seconded by Mike Fuselier and unanimously carried that the 2-way stop be converted to a 4-way stop at the corner of Claiborne Street & LaSalle Street.

It was moved by Carol Frederick duly seconded by Mike Fuselier and unanimously carried that the process of recodification of the City Ordinances be started by September 1, 2022.

Councilwoman Carol Frederick requested professional job descriptions be established for all City employees.

It was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that the pay grade of Albert Lewis be changed to pay grade 119 + 3.3% (\$31.00/hr.) due to completion of Water Treatment II certification.

It was moved by Mike Fuselier duly seconded by Carol Frederick and unanimously carried that the pay grade of Jonathan Vining be changed to pay grade 120 + 6.2% (\$34.50/hr.).

The hiring of Facilities Maintenance Repairman was tabled.

Upon recommendation of Chief Ricky Martin, it was moved by Mike Fuselier duly seconded by Janise Anthony and unanimously carried that Shenika Phillips be hired as a full-time Dispatcher with a rate of \$9.75 per hour.

It was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that the City Council go into executive session to discuss a personnel matter regarding Jesse Derouen.

The City Council reconvened after executive session upon motion of Mike Fuselier duly seconded by Janise Anthony.

Upon recommendation of City Attorney Allan Durand following results of medical evaluation, it was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that Jessie Derouen be placed on indefinite medical leave without pay.

There being no further business to come before the Mayor and City Council, Mayor Willis adjourned the meeting upon motion of Janise Anthony duly seconded by Carol Frederick.

JASON WILLIS, MAYOR

ATTEST:

LORRIE M POIRIER, CLERK
EXECUTIVE ASSISTANT