

MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF ST. MARTINVILLE, LOUISIANA
HELD ON THE 15th DAY OF MAY, 2023.

The Mayor and City Council of the City of St. Martinville, Louisiana met in Regular Session on the 15th day of May 2023 at City Hall, their regular meeting place, pursuant to the call of the Mayor.

THERE were present: Jason Willis, Mayor

Carol Frederick, Councilman

Janise Anthony, Councilman

Flo Chatman, Councilman

Allan L. Durand, City Attorney

THERE were absent: Mike Fuselier, Councilman

Jonas Fontenette, Councilman

Mayor Jason Willis presiding, called the meeting to order.

It was moved by Carol Frederick duly seconded by Janise Anthony and unanimously carried that the minutes of the regular meeting held May 1, 2023, hereby be approved for publication in the Teche News, the Official Journal of the City of St. Martinville.

Upon motion of Flo Chatman duly seconded by Carol Frederick and unanimously carried that the bills to be paid by the City Finance Committee hereby be approved for payment.

CAO Avis Gutekunst presented a financial report to the Mayor and Council.

The following resolution was introduced by Janise Anthony duly seconded by Carol Frederick and unanimously adopted:

RESOLUTION

BE IT RESOLVED that the following millage(s) are hereby levied on the 2023 tax roll on all property subject to taxation by city of St Martinville:

MILLAGE

General Alimony	4.02 Mills
Public Improvement Bonds	4.72 mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of St Martin, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2023, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: C.Frederick, J.Anthony and F.Chatman

NAYS: None

ABSTAINED: None

ABSENT: M.Fuselier and J.Fontenette

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on May 15, 2023, at which meeting a quorum was present and voting.

St. Martinville, Louisiana, this 15th day of May 2023.

(Signature of authorized person of the taxing district)

Upon recommendation of CRT Director Danielle Fontenette, it was moved by Flo Chatman duly seconded by Carol Frederick and unanimously carried that Daylan Spencer for Magnolia Park be hired as Park Laborer with a pay grade of 103 (\$9.63/hr).

CRT Director Danielle Fontenette presented the Mayor and Council a CRT Report.

- Evangeline's daughter oak was named Belle Marie
- City received grant from KLB for 10 metal garbage cans to be installed throughout the City beginning May 18, 2023
- Ribbon Cutting of Splash Pad will be held Saturday, June 3, 2023
- Edna Landry Aquatic Park will open June 3, 2023
- Swimming Lessons will be scheduled for the afternoons.
- Summer Passes will be offered - \$50.00/individual \$150.00/family of three
- Five lifeguards will return from last summer
- Every Child a Swimmer will be held (Donations have been accepted to help fund)
- Construction of Pavilions in Adam Carlson Park are underway - Electrical and Sewer work will be performed by City employees
- Host Cultural Camp for Kids

Upon recommendation of CRT Director Danielle Fontenette, it was moved by Flo Chatman duly seconded by Janise Anthony and unanimously carried that Mayor Willis be authorized to hire 5 new lifeguards as needed with a rate of pay of \$9.00/hr.

It was moved by Janise Anthony duly seconded by Flo Chatman and unanimously carried that the original contract with Recreation Sports Coordinator Cesar Wiltz be amended to reflect a change in his pay from 25% of net income to 50% and Mayor Willis be authorized to sign said amended contract.

The following resolution was introduced by Carol Frederick and duly seconded by Janise Anthony and unanimously adopted:

A Resolution in Support of Forming Cultural District

As the St. Martinville City Council has approved the submittal of a letter of interest to the Louisiana Office of Cultural Development, an approved resolution in support of the formal application for the creation of the St. Martinville Cultural District will be required to meet qualification standards.

WHEREAS, Act 298 of the 2007 Regular Session of the Louisiana Legislature authorizes the local governing authorities of St. Martinville, Louisiana to create a Cultural District as a mechanism for community revitalization through the creation of a centralized hub of cultural activity; and

WHEREAS, the Louisiana Department of Culture, Recreation, and Tourism, Office of Cultural Development is authorized to develop and monitor standard criteria for said Cultural District, and to determine whether the proposed Cultural District meets and maintains those standards and criteria; and

WHEREAS, the Louisiana Department of Culture, Recreation, and Tourism, Office of Cultural Development has administrative rules which set forth the procedures for the St. Martinville local governing authorities to submit applications to designate and certify and specific geographic area as its Cultural District; and

WHEREAS, the geographic area of St. Martinville, Louisiana, Parish of St. Martin, may meet the criteria for the creation of a Cultural District, comprising the following geographic boundaries, essentially forming a cultural square, with the St. Martin de Tours Church as the center of the cultural district , with the northern boundary being Bridge Street, the western boundary being South Main, the southern boundary being Old Market Street, and the eastern boundary being the Bayou Teche; and

WHEREAS, within the Louisiana sanctioned Cultural District, several tax incentives may be available, including a city tax exception on the sale of certain works of art, individual tax credits for eligible expenses incurred during the rehabilitation of certain owner-occupied residential or owner-occupied mixed-use structures, and income and corporate tax credits for eligible expenses during the rehabilitation of recognized historic structures; and

WHEREAS, only a Local Governing Authority is authorized to submit an application for the designation and certification of a Cultural District; and

WHEREAS, a Local Governing Authority is defined by LAC25:1-1101 as “the governing authority of the municipality by which the Cultural District is being established; and

WHEREAS, the St. Martinville Cultural District is located entirely within the municipality of St. Martinville, Louisiana.

NOW THEREFORE BE IT RESOVED, that the St. Martinville City Council does hereby: Support and endorse the submission of an application to the Louisiana Department of Culture, Recreation, and Tourism, Office of Cultural Development to designate the St. Martinville Cultural District as a state-certified Cultural District; and

RESOLVED, that the City delegate its authority to submit said application and all supporting documents, reports, and other forms required for the creation, administration, and reporting to Danielle Fontenette, with the volunteer support of the St. Martinville Historic District Commission; and

RESOLVED, that the City allow and direct city employees to support and cooperate with efforts to compile all necessary information required for the application and subsequent reporting requirements; and authorize the Mayor of St. Martinville to sign any and all documents required for the creation and administration of the St. Martinville Cultural District.

ADOPTED ON THIS 15th Day of May, 2023

C E R T I F I C A T E

I, LORRIE M. POIRIER, Secretary of the City of St. Martinville, Louisiana, do hereby certify that this is a true and correct copy of a resolution adopted by the City Council of the City of St. Martinville in Regular Session convened this 15th day of May, 2023, at which time a quorum was present and voting.

LORRIE M. POIRIER, CLERK

CRT Director Danielle Fontenette advised Mayor and Council of the Catholic Community Day being planned by SM deTours Church and Notre Dame Church for Sunday, June 4th. The event will be held under the pavilion in Magnolia Park beginning with 10:00am mass and activities to follow.

It was moved by Janise Anthony duly seconded by Flo Chatman and unanimously carried that an exception be made to allow the 15 year old mobile home located next door to 307 Honore Street to be moved to Pratt Drive once proper permits are obtained.

Upon motion of Carol Frederick duly seconded by Janise Anthony and unanimously carried that the Pavilion Rental Agreement for Magnolia Park be adopted as presented with the addition of a clause stating no parking on grass and rental fee will not be refunded should the event need to be shut down.

Upon request of Michelle Broussard of Kiwanis, it was moved by Janise Anthony duly seconded by Flo Chatman and unanimously carried that permission be granted to hold the 6th Annual Car Show in Magnolia Park on Saturday, December 2, 2023, and close the boat landing. The organization will pay the rental fee for the pavilion and the recreation center. It was further approved to hold next year's car show on Saturday, December 7, 2024.

Councilman Fuselier's item to discuss success and plans for pickle ball courts was tabled due to his absence.

It was moved by Carol Frederick duly seconded by Janise Anthony and unanimously carried that for clarification purposes the employment status of Ethan Borel be changed to Lineman I with a pay grade of 110 +2 ½% (\$17.12/hr) + \$1.00 on call, resulting in \$18.12/hr.

It was moved by Carol Fuselier duly seconded by Janise Anthony and unanimously carried that Evan Guidry be hired Lineman I with a pay grade of 110 +2 ½% (\$17.12/hr) + \$1.00 on call, resulting in \$18.12/hr.

The development of an organizational chart was discussed and will be presented at a later meeting for adoption.

It was moved by Flo Chatman duly seconded by Carol Frederick and unanimously carried that Mayor Willis be authorized to sign State of Work with Civic Plus, LLC for codification of ordinance services.

There being no further business to come before the Mayor and City Council, Mayor Willis adjourned the meeting upon motion of Flo Chatman duly seconded by Janice Anthony.

JASON WILLIS, MAYOR

ATTEST:

LORRIE M POIRIER, CLERK
EXECUTIVE ADMINISTRATIVE ASSISTANT