

MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF ST. MARTINVILLE, LOUISIANA
HELD ON THE 5th DAY OF JUNE 2023.

The Mayor and City Council of the City of St. Martinville, Louisiana met in Regular Session on the 5th day of June 2023 at City Hall, their regular meeting place, pursuant to the call of the Mayor.

THERE were present: Jason Willis, Mayor

Mike Fuselier, Councilman

Carol Frederick, Councilman

Jonas Fontenette, Councilman

Janise Anthony, Councilman

Flo Chatman, Councilman

Allan L. Durand, City Attorney

THERE were absent: None

Mayor Jason Willis presiding, called the meeting to order.

A public budget hearing was held at 4:30 pm today prior to regular council meeting.

It was moved by Mike Fuselier duly seconded by Carol Frederick and unanimously carried that the minutes of the regular meeting held May 15, 2023, and the special meeting held May 22, 2023 hereby be approved for publication in the Teche News, the Official Journal of the City of St. Martinville.

Upon motion of Jonas Fontenette duly seconded by Flo Chatman and unanimously carried that the bills to be paid by the City Finance Committee hereby be approved for payment.

CAO Avis Gutekunst presented a financial report to the Mayor and Council.

It was moved by Mike Fuselier duly seconded by Janise Anthony and unanimously carried that Xavier Dentraye' Ellis be added to the agenda of this meeting to announce his candidacy for Governor of Louisiana.

Upon motion of Mike Fuselier and duly seconded by Flo Chatman and unanimously carried that the following ordinance to amend the Operating Budget of Revenues and Expenditures for FY 2022-2023 be introduced:

City of St. Martinville, Louisiana
AMENDED BUDGET ORDINANCE---FYE 6/30/23
ORDINANCE NO. 23-01

An Ordinance adopting an Amended Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023--See attached Budget FYE 06/30/2023- Estimated Amounts.

BE IT ORDAINED BY THE BOARD OF COUNCILMAN OF City of St. Martinville, LOUISIANA, in general session convened that:

SECTION 1 : The attached detailed estimate of Revenues for the fiscal year beginning July 1 , 2022 and ending June 30, 2023, be and the same is hereby adopted to serve as an Operation Budget of Revenues for the City of St. Martinville, during the same period.

SECTION 2: The attached estimates of Expenditures by departments for the fiscal year beginning July 1, 2022, and ending June 30, 2023, be and the same is hereby adopted to serve as a budget of Expenditures for the City of St. Martinville during the same period.

SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included with the 2022-23 budget document, presented as Estimated amounts.

SECTION 5: The Mayor of the City of St. Martinville shall have the authority to make changes within each department's operating budget to the extent that the department's total budget allocation is not modified without approval by the governing authority (Board of Councilman). Modifications which change a department's total budget allocation must be approved by the Board of Councilman. Additionally, all modifications to budgeted capital outlay must be approved by the Board of Councilman.

The above ordinance was adopted on a vote taken by yeas and nays entered on the minutes of the clerk as follows:

YEAS:

NAYS:

The ordinance is declared PASSED AND ADOPTED AT St. Martinville, Louisiana, on this the ____ day of _____, 2023.

Jason Willis, Mayor

ATTEST:

Chief Financial Officer

Upon motion of Mike Fuselier and duly seconded by Flo Chatman and unanimously carried that the following ordinance to adopt the Operating Budget of Revenues and Expenditures for FY 2023-2024 be introduced:

CITY OF ST. MARTINVILLE, LOUISIANA
BUDGET ORDINANCE--FYE 6/30/24
ORDINANCE NO.23-02

An Ordinance adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2023 and ending June 30, 2024 — See attached Budget FYE 6/30/2024.

BE IT ORDAINED BY THE BOARD OF COUNCILMEN OF City of St. Martinville, LOUISIANA, in general session convened that:

SECTION 1: The attached detailed estimate of Revenues for the fiscal year beginning July 1, 2023 and ending June 30, 2024 be and the same is hereby adopted to serve as an Operation Budget of Revenues for the City of St. Martinville, during the same period.

SECTION 2: The attached estimates of Expenditures by departments for the fiscal year beginning July 1, 2023, and ending June 30, 2024, be and the same is hereby adopted to serve as a budget of Expenditures for the City of St. Martinville during the same period.

SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included with the 2023-24 budget.

SECTION 5: The Mayor of the City of St. Martinville shall have the authority to make changes within each department's operating budget to the extent that the department's total budget allocation is not modified without approval by the governing authority (Board of Councilman). Modifications which change a department's total budget allocation must be approved by the Board of Councilman. Additionally, all modifications to budgeted capital outlay must be approved by the Board of Councilman.

The above ordinance was adopted on a vote taken by yeas and nays entered on the minutes of the clerk as follows:

YEAS:

NAYS:

The ordinance is declared PASSED AND ADOPTED AT St. Martinville, Louisiana, on this the_____day of _____, 2023.

Jason Willis, Mayor

ATTEST:

Chief Financial Officer

Pam Guidry of McBade Engineering & Consultant, LLC updated the Mayor and Council on the Durand Drainage Project, the La Watershed Initiative application and the Water Sector Grant for Consolidation of Water District #4.

Xavier Dentraye' Ellis announced his candidacy for Governor of Louisiana.

It was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that Mayor Willis be authorized to sign an agreement with Vaulted Security for the processing of credit card payments, contingent upon legal approval of City Attorney Allan Durand.

Pete Delcambre announced his candidacy for St. Martin Parish President.

It was moved by Flo Chatman duly seconded by Mike Fuselier and unanimously carried that the City Public Works Department board up the dilapidated structure located at 223 Mary Ann Street, owned by Byron Marshall based on the information provided by the Police Department that the structure is a nuisance and likely being used for drug activity. It was further decided to obtain bids to demolish & remove said structure and notify Mr. Marshall to appear at the July 17th council meeting to state his intentions for the structure.

It was moved by Mike Fuselier duly seconded by Janise Anthony and unanimously carried that bids be obtained to demolish and removed dilapidated structure and vehicles located at 743 St. Ann, owned by Hildred Durand and be awarded to the lowest bidder as soon as possible.

Mayor Jason Willis announced that the City will apply for the LCDBG Clearance Grant to assist property owners with the demolition of dilapidated structures and a Public Hearing be held on Tuesday, June 13, 2023 @ 4:00pm.

It was moved by Janise Anthony duly seconded by Mike Fuselier and unanimously carried that the discussion of the mobile home located at 300 Honore Street, owned by Aaron Alexander be added to the agenda of this meeting.

Planning & Zoning Coordinator Calder Hebert reported that according to an expert report provided by Building Code Inspector Rodney Richard several code violations existed in the mobile home owned by Aaron Alexander located on Ms. Rita Lewis's property at 300 Honore Street and in his professional opinion constituted a danger to public safety; therefore, it was moved by Mike Fuselier duly seconded by Janise Anthony, with Flo Chatman abstained, that bids be obtained to demolish and remove said structure, as well as contact the property owner to appear at the next council meeting.

It was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that Mayor Willis's signature on the Enterprise Fleet Management Lease Agreement be ratified.

Upon motion of Mike Fuselier duly seconded by Carol Frederick and unanimously carried that Mayor Willis be hereby authorized to enter into and sign maintenance agreement with DOTD including mowing and litter pickup along state highways in the incorporated areas of the City of St. Martinville for fiscal year ending June 30, 2024.

Councilman Mike Fuselier spoke of the success of the pickle ball courts. Mr. Fuselier requested that bids be obtained to create two additional courts under the pavilion in Magnolia Park and be presented for council approval at the next council meeting.

It was moved by Mike Fuselier duly seconded by Carol Frederick and unanimously carried that the rental agreement for Maison Duchamp be approved with the addition of City Attorney Allan Durand's recommendation to have renters initial acknowledging rules for use of kitchen, decoration guidelines and that smoking and vaping is not allowed in the building. Councilman Mike Fuselier requested the possibility of leasing the building long term be considered.

Following completion of the Police Academy, it was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that the employment status of Ty Melancon be adjusted from Non-Post Certified to Post Certified Police Officer with a pay rate of \$15.06/hr., effective April 20, 2023.

Upon recommendation of CRT Director Danielle Fontenette, it was moved by Flo Chatman duly seconded by Mike Fuselier and unanimously carried that the pay grade of Jeffery Flugence be changed to pay grade 103 +\$.50 on call pay (\$10.13/hr), effective June 14, 2023.

Upon recommendation of Mayor Willis, it was moved by Janise Anthony duly seconded by Mike Fuselier and unanimously carried that the employment status of Courtney Perrodin be changed to Water/Wastewater Supervisor with a pay grade of 110 (\$16.70/hr) + \$1.00 on call, effective June 14, 2023.

There being no further business to come before the Mayor and City Council, Mayor Willis adjourned the meeting upon motion of Jonas Fontenette duly seconded by Flo Chatman+.

JASON WILLIS, MAYOR

ATTEST:

LORRIE M POIRIER, CLERK
EXECUTIVE ADMINISTRATIVE ASSISTANT