

MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL  
OF THE CITY OF ST. MARTINVILLE, LOUISIANA  
HELD ON THE 19<sup>th</sup> DAY OF JUNE 2023.

The Mayor and City Council of the City of St. Martinville, Louisiana met in Regular Session on the 19<sup>th</sup> day of June 2023 at City Hall, their regular meeting place, pursuant to the call of the Mayor.

THERE were present: Jason Willis, Mayor

Mike Fuselier, Councilman

Carol Frederick, Councilman

Jonas Fontenette, Councilman

Janise Anthony, Councilman

Flo Chatman, Councilman

Allan L. Durand, City Attorney

THERE were absent: None

Mayor Jason Willis presiding, called the meeting to order.

It was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that the minutes of the regular meeting held June 5, 2023 hereby be approved for publication in the Teche News, the Official Journal of the City of St. Martinville.

It was moved by Flo Chatman and duly seconded by Jonas Fontenette and unanimously carried that the following ordinance to amend the Operating Budget of Revenues and Expenditures for FY 2022-2023 be adopted:

**City of St. Martinville, Louisiana**  
AMENDED BUDGET ORDINANCE---FYE 6/30/23  
ORDINANCE NO. 23-01

An Ordinance adopting an Amended Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2022 and ending June 30, 2023--See attached Budget FYE 06/30/2023- Estimated Amounts.

BE IT ORDAINED BY THE BOARD OF COUNCILMAN OF City of St. Martinville, LOUISIANA, in general session convened that:

SECTION 1 : The attached detailed estimate of Revenues for the fiscal year beginning July 1, 2022 and ending June 30, 2023, be and the same is hereby adopted to serve as an Operation Budget of Revenues for the City of St. Martinville, during the same period.

SECTION 2: The attached estimates of Expenditures by departments for the fiscal year beginning July 1, 2022, and ending June 30, 2023, be and the same is hereby adopted to serve as a budget of Expenditures for the City of St. Martinville during the same period.

SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included with the 2022-23 budget document, presented as Estimated amounts.

SECTION 5: The Mayor of the City of St. Martinville shall have the authority to make changes within each department's operating budget to the extent that the department's total budget allocation is not modified without approval by the governing authority (Board of Councilman). Modifications which change a department's total budget allocation must be approved by the Board of Councilman. Additionally, all modifications to budgeted capital outlay must be approved by the Board of Councilman.

The above ordinance was adopted on a vote taken by yeas and nays entered on the minutes of the clerk as follows:

YEAS: M.Fuselier, C.Frederick, J.Fontenette, J.Anthony and F.Chatman

NAYS: None

The ordinance is declared PASSED AND ADOPTED AT St. Martinville, Louisiana, on this the 19<sup>th</sup> day of June, 2023.

\_\_\_\_\_  
Jason Willis, Mayor

ATTEST:

\_\_\_\_\_  
Chief Financial Officer

ESTIMATING SCHEDULES FOR AMENDED BUDGET

CITY OF ST. MARTINVILLE, LOUISIANA  
GENERAL FUND BUDGET  
ESTIMATING SCHEDULES FOR AMENDED REVENUE BUDGET  
YEAR ENDED JUNE 30, 2023

		Year Ended June 30,			
	Original Budget	10 Months Actual	2 Months Estimated	2023 Estimated	% Change
Taxes:					
Ad valorem	\$ 94,000	\$ 94,608	\$ 1,400	\$ 96,008	2.14%
Payments in lieu of taxes	35,030	-	38,976	38,976	11.26%
Sales	<u>1,900,000</u>	<u>1,687,534</u>	<u>328,500</u>	<u>2,016,034</u>	<u>6.11%</u>
Total taxes	<u>2,029,030</u>	<u>1,782,142</u>	<u>368,876</u>	<u>2,151,018</u>	<u>6.01%</u>
Licenses and permits:					
Occupational and liquor licenses	230,000	150,322	64,000	214,322	-6.82%
Franchise, fees, and permits	<u>100,000</u>	<u>82,287</u>	<u>22,000</u>	<u>104,287</u>	<u>4.29%</u>
Total licenses and permits	<u>330,000</u>	<u>232,609</u>	<u>86,000</u>	<u>318,609</u>	<u>-3.45%</u>
Intergovernmental:					
ARPA	1,076,270	278,903	-	278,903	-74.09%
Beer tax	14,000	12,203	2,441	14,644	4.60%
Federal and State grants	130,000	120,424	-	120,424	-7.37%
On behalf payments	120,000	74,083	14,400	88,483	-26.26%
State revenue sharing	2,610	662	331	993	-61.95%
Video poker	<u>385,000</u>	<u>285,767</u>	<u>129,200</u>	<u>414,967</u>	<u>7.78%</u>
Total intergovernmental	<u>1,727,880</u>	<u>772,042</u>	<u>146,372</u>	<u>918,414</u>	<u>-46.85%</u>
Charges for services:					
Grass cutting fees	7,270	3,519	3,635	7,154	-1.60%
Recreation	50,000	32,376	8,000	40,376	-19.25%
Tourism center	<u>10,000</u>	<u>9,818</u>	<u>1,964</u>	<u>11,782</u>	<u>17.82%</u>
Total charges for services	<u>67,270</u>	<u>45,713</u>	<u>13,599</u>	<u>59,312</u>	<u>-11.83%</u>
Fines and forfeits	<u>100,000</u>	<u>128,066</u>	<u>25,613</u>	<u>153,679</u>	<u>53.68%</u>
Miscellaneous:					
Investment income	200	8,109	1,622	9,731	4765.50%
Miscellaneous:	142,000	80,936	97,000	177,936	25.31%
Sale of assets	<u>-</u>	<u>166,834</u>	<u>-</u>	<u>166,834</u>	<u>-</u>
Total miscellaneous	<u>142,200</u>	<u>255,879</u>	<u>98,622</u>	<u>354,501</u>	<u>149.30%</u>
Total revenues	\$ 4,396,380	\$ 3,216,451	\$ 739,082	\$ 3,955,533	-10.03%

CITY OF ST. MARTINVILLE, LOUISIANA  
GENERAL FUND BUDGET  
ESTIMATING SCHEDULES FOR AMENDED EXPENDITURE BUDGET  
YEAR ENDED JUNE 30, 2023

	Original Budget	Year Ended June 30,			% Change
		10 Months Actual	2 Months Estimated	2023 Estimated	
General government:					
Advertising	\$ 6,000	\$ 6,125	\$ 1,225	\$ 7,350	22.50%
Auto & truck operation	-	1,957	391	2,348	-
Auto Allowance	-	7,200	2,700	9,900	-
Claim payments	1,000	24,502	4,900	29,402	2840.20%
Collection expense	30,000	28,179	5,636	33,815	12.72%
Communications	9,024	8,329	1,666	9,995	10.76%
Contract labor	-	40,731	8,146	48,877	-
Contribution - SMEDA	14,000	14,000	-	14,000	0.00%
Drug testing	200	315	63	378	89.00%
Dues	1,200	1,874	-	1,874	56.17%
Fuel	3,600	258	52	310	-91.39%
Grant reimbursement	-	4,183	-	4,183	-
Group insurance	51,056	27,397	5,479	32,876	-35.61%
Indigent defendants cost	24,000	47,131	9,426	56,557	135.65%
Inspection fees	40,000	18,582	3,716	22,298	-44.26%
Insurance	85,796	105,343	21,069	126,412	47.34%
Legal and professional fees	126,800	103,399	20,680	124,079	-2.15%
Magistrate	18,000	13,500	4,500	18,000	0.00%
Mayor and council salaries	101,028	81,937	18,365	100,302	-0.72%
Miscellaneous	30,000	10,082	2,016	12,098	-59.67%
Office supplies and postage	6,000	13,527	2,705	16,232	170.53%
Payroll taxes	29,395	23,525	5,643	29,168	-0.77%
Repair and maintenance	12,736	4,414	883	5,297	-58.41%
Retirement	51,121	38,289	9,185	47,474	-7.13%
Salaries and wages	319,502	232,322	55,730	288,052	-9.84%
Salaries - Overtime	-	10,163	2,438	12,601	-
Supplies	16,830	11,159	2,232	13,391	-20.43%
Technology	-	30,445	6,089	36,534	-
Training	-	1,000	200	1,200	-
Travel and conferences	5,500	3,271	654	3,925	-28.64%
Uniforms	1,800	3,560	712	4,272	137.33%
Workers Compensation	5,151	2,592	622	3,214	-37.60%
Total administrative	989,739	919,291	197,123	1,116,414	12.80%
Public safety:					
Advertising	500	4,000	800	4,800	860.00%
Auto & truck operation	-	2,100	420	2,520	-
Claim payments	-	7,866	1,573	9,439	-
Communications	27,000	58,389	32,000	90,389	234.77%
Drug testing	3,500	4,879	976	5,855	67.29%
Dues and subscriptions	650	4,235	847	5,082	681.85%
Equipment	-	4,239	848	5,087	-
Fuel	79,200	61,832	12,366	74,198	-6.32%
Group insurance	176,253	125,611	25,122	150,733	-14.48%
Insurance	142,688	120,855	24,171	145,026	1.64%
Legal and professional fees	2,500	-	-	-	-100.00%
Miscellaneous	1,130	9,241	1,848	11,089	881.33%
Office supplies and postage	-	1,720	344	2,064	-
Payroll taxes	78,388	66,365	15,920	82,285	4.97%
Prisoner	5,000	93,761	18,752	112,513	2150.26%
Repairs and maintenance	32,000	56,464	11,293	67,757	111.74%
Retirement	109,648	84,410	20,248	104,658	-4.55%
Salaries	1,001,632	667,479	160,115	827,594	-17.38%
Salaries - Overtime	-	150,200	36,030	186,230	-
Supplies	23,800	67,634	13,527	81,161	241.01%
Training	3,000	4,535	907	5,442	81.40%
Travel and conferences	2,000	5,000	1,000	6,000	200.00%
Uniforms	8,000	14,044	2,809	16,853	110.66%
Workman's comp	41,591	50,528	12,121	62,649	50.63%
Total public safety	1,738,480	1,665,387	394,037	2,059,424	18.46%

CITY OF ST. MARTINVILLE  
GENERAL FUND BUDGET  
ESTIMATING SCHEDULES FOR AMENDED EXPENDITURE BUDGET (CONTINUED)  
YEAR ENDED JUNE 30, 2023

	Original Budget	Year Ended June 30,			% Change
		10 Months Actual	2 Months Estimated	2023 Estimated	
Public works:					
Auto & truck operation	\$ -	\$ 170	\$ 34	\$ 204	-
Claim Payments	-	7,058	1,412	8,470	-
Communications	14,962	10,704	2,141	12,845	-14.15%
Contract labor	44,000	65,395	13,079	78,474	78.35%
Dog pound	14,000	14,220	-	14,220	1.57%
Drug testing	1,000	369	74	443	-55.70%
Equipment	-	3,101	620	3,721	-
Gas, oil, grease	43,500	23,998	4,800	28,798	-33.80%
Group insurance	74,831	63,292	12,658	75,950	1.50%
Insurance	75,167	62,761	12,552	75,313	0.19%
Miscellaneous	660	1,262	252	1,514	129.39%
Office supplies and postage	-	377	75	452	-
Payroll taxes	43,619	28,549	6,848	35,397	-18.85%
Repairs and maintenance	40,000	69,211	13,842	83,053	107.63%
Retirement	84,117	49,178	11,797	60,975	-27.51%
Salaries	555,652	330,708	79,331	410,039	-26.21%
Salaries - Overtime	-	28,715	6,888	35,603	-
Street repairs and maintenance	44,000	1,931	386	2,317	-94.73%
Supplies	20,000	44,080	8,816	52,896	164.48%
Training	-	13	-	13	-
Uniforms	3,000	4,063	813	4,876	62.53%
Waste collection	25,000	6,639	1,328	7,967	-68.13%
Workman's comp	41,461	41,112	9,862	50,974	22.94%
Total public works	1,124,969	856,906	187,608	1,044,514	-7.15%
Recreation					
Advertising	-	225	45	270	-
Claim Payments	-	10,390	2,078	12,468	-
Communications	5,340	6,095	1,219	7,314	36.97%
Contract labor	-	884	177	1,061	-
Dues and subscriptions	-	378	76	454	-
Drug testing	200	190	38	228	14.00%
Equipment	-	897	179	1,076	-
Fuel	2,000	1,250	250	1,500	-25.00%
Group insurance	-	86	17	103	-
Insurance	26,649	22,207	4,441	26,648	0.00%
Miscellaneous	3,600	950	190	1,140	-68.33%
Office supplies and postage	-	1,848	370	2,218	-
Payroll taxes	6,024	5,946	1,913	7,859	30.46%
Repairs and maintenance	4,458	4,967	993	5,960	33.69%
Retirement	4,865	5,220	1,252	6,472	33.03%
Salaries	104,803	75,245	25,000	100,245	-4.35%
Salaries - Overtime	-	2,325	558	2,883	-
Supplies	15,111	16,415	3,283	19,698	30.36%
Travel and conferences	1,000	-	-	-	-100.00%
Uniforms	2,500	496	99	595	-76.20%
Utilities	219	758	152	910	315.53%
Waste collection	3,600	1,858	372	2,230	-38.06%
Workman's comp	5,853	4,128	990	5,118	-12.56%
Total recreation	186,222	162,758	43,692	206,450	10.86%

CITY OF ST. MARTINVILLE  
GENERAL FUND BUDGET  
ESTIMATING SCHEDULES FOR AMENDED EXPENDITURE BUDGET (CONTINUED)  
YEAR ENDED JUNE 30, 2023

	Original Budget	Year Ended June 30,			% Change
		10 Months Actual	2 Months Estimated	2023 Estimated	
Tourism					
Advertising	2,500	-	-	-	-100.00%
Communications	6,540	6,958	1,392	8,350	27.68%
Drug testing	200	123	25	148	-26.00%
Dues and subscriptions	550	-	-	-	-100.00%
Economic development	-	398	80	478	-
Equipment	-	3,636	727	4,363	-
Group insurance	-	29	6	35	-
Miscellaneous	1,000	2,653	531	3,184	218.40%
Office supplies and postage	-	1,662	332	1,994	-
Payroll taxes	3,655	1,849	444	2,293	-37.26%
Repairs and maintenance	-	5,339	1,271	6,610	-
Retirement	-	463	111	574	-
Salaries	46,555	24,577	6,571	31,148	-33.09%
Supplies	1,500	1,061	212	1,273	-15.13%
Uniforms	750	-	-	-	-100.00%
Workman's comp	682	363	86	449	-34.16%
Total tourism	63,932	49,111	11,788	60,899	-4.74%
Capital outlay	155,000	152,085	30,417	182,502	17.74%
Debt service:					
Principal retirement	90,339	89,374	17,875	107,249	18.72%
Interest	10,600	13,001	2,600	15,601	47.18%
Total debt service	100,939	102,375	20,475	122,850	21.71%
Total expenditures	\$4,359,281	\$ 3,907,913	\$ 885,140	\$ 4,793,053	9.95%

CITY OF ST. MARTINVILLE, LOUISIANA  
CAPITAL PROJECTS FUND  
ESTIMATING SCHEDULES FOR AMENDED BUDGET  
YEAR ENDED JUNE 30, 2023

	Year Ended June 30,				
	Original Budget	10 Months Actual	2 Months Estimated	2023 Estimated	% Change
Revenues:					
Grants	\$ 2,700,000	\$ -	\$ -	\$ -	-100.00%
Miscellaneous	<u>700</u>	<u>221</u>	<u>44</u>	<u>265</u>	<u>-62.14%</u>
Total revenues	<u>2,700,700</u>	<u>221</u>	<u>44</u>	<u>265</u>	<u>-99.99%</u>
Expenditures:					
General government					
Miscellaneous	<u>200</u>	<u>2,148</u>	<u>430</u>	<u>2,578</u>	<u>1189.00%</u>
Capital outlay-					
Recreation	400,000	184,947	36,989	221,936	-44.52%
Sidewalk Improvements	1,250,000	-	-	-	-100.00%
Streets and drainage (Durand Sub)	264,090	10,980	2,196	13,176	-95.01%
Street Improvements	<u>1,100,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-100.00%</u>
Total capital outlay	<u>3,014,090</u>	<u>195,927</u>	<u>39,185</u>	<u>235,112</u>	<u>-92.20%</u>
Total expenditures	<u>3,014,290</u>	<u>198,075</u>	<u>39,615</u>	<u>237,690</u>	<u>-92.11%</u>
Deficiency of revenues over expenditures	<u>(313,590)</u>	<u>(197,854)</u>	<u>(39,571)</u>	<u>(237,425)</u>	<u>-24.29%</u>
Other financing sources (uses):					
Transfers in	<u>314,090</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-100.00%</u>
Excess (deficiency) of revenues over expenditures and other financing sources (uses)	<u>\$ 500</u>	<u>\$ (197,854)</u>	<u>\$ (39,571)</u>	<u>\$ (237,425)</u>	<u>-47585.00%</u>



CITY OF ST. MARTINVILLE, LOUISIANA  
SECTION 8 FUND  
ESTIMATING SCHEDULES FOR AMENDED BUDGET  
YEAR ENDED JUNE 30, 2023

	Original Budget	Year Ended June 30,			% Change
		10 Months Actual	2 Months Estimated	2023 Estimated	
Revenues:					
Federal grants	\$ 380,000	\$ 326,461	\$ 65,292	\$ 391,753	3.09%
Miscellaneous	<u>25</u>	<u>26</u>	<u>5</u>	<u>31</u>	<u>24.00%</u>
Total revenues	<u>380,025</u>	<u>326,487</u>	<u>65,297</u>	<u>391,784</u>	<u>3.09%</u>
Expenditures:					
Urban redevelopment and housing	<u>378,000</u>	<u>336,869</u>	<u>65,000</u>	<u>401,869</u>	<u>6.31%</u>
Excess (deficiency) of revenues over expenditures	<u>\$ 2,025</u>	<u>\$ (10,382)</u>	<u>\$ 297</u>	<u>\$ (10,085)</u>	<u>-598.02%</u>

CITY OF ST. MARTINVILLE, LOUISIANA  
DEBT SERVICE FUND  
ESTIMATING SCHEDULES FOR AMENDED BUDGET  
YEAR ENDED JUNE 30, 2023

	Year Ended June 30,				
	Original	10 Months	2 Months	2023	%
	Budget	Actual	Estimated	Estimated	Change
Revenues:					
Ad valorem taxes	\$ 127,000	\$ 106,774	\$ 2,300	\$ 109,074	-14.11%
Miscellaneous - interest	<u>40</u>	<u>53</u>	<u>11</u>	<u>64</u>	<u>60.00%</u>
Total revenues	<u>127,040</u>	<u>106,827</u>	<u>2,311</u>	<u>109,138</u>	<u>-14.09%</u>
Expenditures:					
Legal and professional fees	4,190	2,138	-	2,138	-48.97%
Miscellaneous	-	2,295	1,895	4,190	-
Principal retirement	645,000	619,000	-	619,000	-4.03%
Interest	<u>81,333</u>	<u>77,546</u>	<u>1,706</u>	<u>79,252</u>	<u>-2.56%</u>
Total expenditures	<u>730,523</u>	<u>700,979</u>	<u>3,601</u>	<u>704,580</u>	<u>-3.55%</u>
Deficiency of revenues over expenditures	(603,483)	(594,152)	(1,290)	(595,442)	-1.33%
Other financing sources:					
Transfers in	<u>605,000</u>	<u>480,000</u>	<u>125,000</u>	<u>605,000</u>	<u>0.00%</u>
Excess (deficiency) of revenues and other financing sources over expenditures	<u>\$ 1,517</u>	<u>\$ (114,152)</u>	<u>\$ 123,710</u>	<u>\$ 9,558</u>	<u>530%</u>



CITY OF ST. MARTINVILLE, LOUISIANA  
UTILITY FUND

ESTIMATING SCHEDULES FOR AMENDED BUDGET  
YEAR ENDED JUNE 30, 2023

-	Electric			Water			Sewerage			Garbage			Admin			Totals			% Change	
	10 Months Actual	2 Months Estimated	2023 Estimated	10 Months Actual	2 Months Estimated	2023 Estimated	10 Months Actual	2 Months Estimated	2023 Estimated	10 Months Actual	2 Months Estimated	2023 Estimated	10 Months Actual	2 Months Estimated	2023 Estimated	10 Months Actual	2 Months Estimated			
Operating Revenues:																				
Electric	\$ 4,354,598	\$ 860,496	\$ 5,215,094	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,058,698	\$ -	\$ -	\$ -	\$ 4,354,598	\$ 860,496	\$ 5,215,094	3.09%
Water	-	-	-	839,801	142,785	982,586	-	-	-	-	-	-	828,960	839,801	142,785	982,586	733,099	142,785	982,586	18.53%
Sewer	-	-	-	-	-	-	733,099	139,251	872,350	-	-	-	-	733,099	139,251	872,350	733,099	139,251	872,350	6.20%
Garbage Collections	-	-	-	-	-	-	-	-	-	453,173	90,635	543,808	-	453,173	90,635	543,808	453,173	90,635	543,808	0.71%
Permits	-	-	-	-	-	-	2,394	479	2,873	-	-	-	5,000	2,394	479	2,873	2,394	479	2,873	-42.54%
Reconnections	16,200	3,240	19,440	-	-	-	-	-	-	-	-	-	20,000	16,200	3,240	19,440	16,200	3,240	19,440	-2.80%
Penalties	108,599	21,720	130,319	680	136	816	739	148	887	-	-	-	130,000	110,543	3,240	19,440	110,543	3,240	19,440	-2.80%
Total operating revenues	4,479,397	885,456	5,364,853	840,481	142,921	983,402	736,232	139,878	876,110	453,698	90,740	544,438	-	6,309,808	1,238,995	7,768,803	6,309,808	1,238,995	7,768,803	4.93%
Operating Expenses:																				
Advertising	-	-	-	-	-	-	-	-	-	-	-	-	-	5,250	1,050	6,300	5,250	1,050	6,300	-
Auto & truck operation	-	-	-	-	-	-	1,759	352	2,111	-	-	-	29,000	-	-	352	1,759	352	2,111	-92.72%
Bad debts	-	-	-	-	-	-	-	-	-	-	-	-	20,000	-	-	23,000	-	23,000	23,000	15.00%
Chemicals	200	40	240	30,306	6,061	36,367	32,166	6,433	38,599	-	-	-	70,000	62,672	-	12,534	62,672	12,534	75,206	7.44%
Claim Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	145	29	174	145	29	174	-
Communications	1,012	202	1,214	5,988	1,198	7,186	2,031	406	2,437	-	-	-	10,764	11,457	485	2,911	11,457	2,291	13,748	27.72%
Contractual services	95,353	19,071	114,424	1,703	341	2,044	-	-	-	-	-	-	86,000	97,056	-	19,412	97,056	19,412	116,468	35.43%
Depreciation expense	23,286	4,657	27,943	71,817	14,363	86,180	200,846	40,169	241,015	-	-	-	355,138	295,949	-	59,189	295,949	59,189	355,138	0.00%
Drug Testing	454	91	545	95	19	114	95	19	114	-	-	-	-	738	148	886	738	148	886	-
Dues and subscriptions	-	-	-	375	75	450	-	-	-	-	-	-	-	625	50	300	625	125	750	-
Equipment	10,484	2,097	12,581	298	60	358	-	-	-	-	-	-	-	10,782	2,157	12,939	10,782	2,157	12,939	-
Fuel	17,899	3,580	21,479	15,734	3,147	18,881	21,234	4,247	25,481	-	-	-	61,500	54,867	-	10,974	54,867	10,974	65,841	7.06%
Garbage collection	-	-	-	-	-	-	-	-	-	355,355	79,205	434,560	-	355,355	79,205	434,560	355,355	79,205	434,560	-6.02%
Group insurance	26,669	5,341	32,003	29,978	5,996	35,974	34,448	6,890	41,338	-	-	-	462,420	24,722	4,944	29,666	24,722	4,944	29,666	-7.91%
Insurance	40,021	8,004	48,025	32,173	6,435	38,608	5,452	1,090	6,542	-	-	-	150,920	11,326	2,265	13,591	115,817	23,164	138,981	-9.55%
Legal and professional fees	13,254	2,651	15,905	2,420	484	2,904	50,955	10,191	61,146	-	-	-	75,000	46,902	9,380	56,282	88,972	17,794	106,766	81.65%
Miscellaneous	-	-	-	310	62	372	155	31	186	-	-	-	18,000	805	161	966	1,270	254	1,524	-91.53%
Office and postage	-	-	-	-	-	-	-	-	-	-	-	-	20,400	23,745	4,749	28,494	23,745	4,749	28,494	-39.68%
Payroll taxes	16,144	3,873	20,017	14,510	3,481	17,991	16,329	3,917	20,246	-	-	-	75,774	9,327	2,237	11,564	56,310	13,508	69,818	-7.86%
Power purchased	2,353,612	470,722	2,824,334	-	-	-	-	-	-	-	-	-	2,709,060	2,353,612	-	470,722	2,353,612	470,722	2,824,334	-4.26%
Rent/Lease	-	1,100	1,100	-	-	-	-	-	-	-	-	-	-	-	-	-	-	3,300	3,300	-
Repairs and maintenance	48,528	9,706	58,234	40,742	8,148	48,890	84,071	42,814	126,885	-	-	-	200,828	52,280	10,456	62,736	225,621	71,124	296,745	47.76%
Retirement	25,983	6,233	32,216	21,933	5,261	27,194	27,748	6,656	34,404	-	-	-	138,674	17,097	4,101	21,198	92,761	22,251	115,012	-17.06%
Salaries	187,277	44,924	232,201	151,087	36,243	187,330	182,185	43,703	225,888	-	-	-	991,303	112,145	26,901	139,046	632,694	151,771	784,465	-20.87%
Salaries - Overtime	16,958	4,068	21,026	33,341	7,998	41,339	24,092	5,779	29,871	-	-	-	-	6,311	1,514	7,825	80,702	19,359	100,061	-
State mandated water fee	-	-	-	23,246	4,649	27,895	-	-	-	-	-	-	40,000	-	-	-	23,246	4,649	27,895	-30.26%
Supplies	20,538	4,108	24,646	5,837	1,167	7,004	2,931	586	3,517	-	-	-	121,500	11,155	2,231	13,386	40,461	8,092	48,553	-60.04%
Travel	-	-	-	1,262	252	1,514	-	-	-	-	-	-	3,000	-	-	-	1,262	252	1,514	49.53%
Uniforms	121	24	145	100	20	120	950	190	1,140	-	-	-	6,450	-	-	1,171	1,405	234	1,405	-78.22%
Utilities	3,768	754	4,522	73,763	14,753	88,516	15,058	3,012	18,070	-	-	-	94,800	-	-	-	92,589	18,519	111,108	17.20%
Worker's comp	8,724	2,093	10,817	14,823	3,556	18,379	16,631	3,989	20,620	-	-	-	45,504	381	91	472	40,559	9,729	50,288	10.51%
Allocation of general and administrative	227,053	65,564	292,617	38,923	11,240	50,163	35,680	10,303	45,983	22,705	6,556	29,261	-	(324,361)	(93,663)	(418,024)	-	-	-	-
Total operating expenses	3,137,338	658,896	3,796,234	610,764	135,009	745,773	754,816	192,977	947,793	378,060	85,761	463,821	-	4,880,978	1,072,643	5,953,621	4,880,978	1,072,643	5,953,621	0.84%
Operating income (loss)	\$ 1,342,059	\$ 226,560	\$ 1,568,619	\$ 229,717	\$ 7,912	\$ 237,639	\$ (18,584)	\$ (53,099)	\$ (17,683)	\$ 75,638	\$ 4,979	\$ 80,617	\$ 5,904,068	\$ 1,628,830	\$ 186,352	\$ 1,815,182	\$ 1,628,830	\$ 186,352	\$ 1,815,182	21.01%

**CITY OF ST. MARTINVILLE, LOUISIANA**  
**UTILITY FUND**

ESTIMATING SCHEDULES FOR AMENDED BUDGET  
YEAR ENDED JUNE 30, 2023

	Electric			Water			Sewerage			Garbage			Admin			Totals			% Change
	10 Months Actual	2 Months Estimated	2023 Estimated	10 Months Actual	2 Months Estimated	2023 Estimated	10 Months Actual	2 Months Estimated	2023 Estimated	10 Months Actual	2 Months Estimated	2023 Estimated	10 Months Actual	2 Months Estimated	2023 Estimated	10 Months Actual	2 Months Estimated	2023 Estimated	% Change
Operating Revenues:																			
Electric	\$ 4,354,598	\$ 860,496	\$ 5,215,094	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,354,598	\$ 860,496	\$ 5,215,094	3.09%
Water	-	-	-	839,801	142,785	982,386	-	-	-	-	-	-	-	-	-	839,801	142,785	982,386	18.53%
Sewer	-	-	-	-	-	-	733,099	139,251	872,350	-	-	-	-	-	-	733,099	139,251	872,350	6.20%
Garbage Collections	-	-	-	-	-	-	-	-	-	453,173	90,635	543,808	-	-	-	453,173	90,635	543,808	0.71%
Permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Reconnections	16,200	3,240	19,440	-	-	-	2,394	479	2,873	-	-	-	-	-	-	2,394	479	2,873	-42.54%
Penalties	108,599	21,720	130,319	680	136	816	739	148	887	-	-	-	-	-	-	16,200	3,240	19,440	-2.80%
Total operating revenues	4,479,397	885,456	5,364,853	840,481	142,921	983,402	736,232	139,878	876,110	453,698	90,740	544,438	-	-	-	110,543	22,109	132,652	2.04%
																6,509,808	1,258,995	7,768,803	4.93%
Operating Expenses:																			
Advertising	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5,250	1,050	6,300	-
Auto & truck operation	-	-	-	-	-	-	1,759	352	2,111	-	-	-	-	-	-	1,759	352	2,111	-92.72%
Bad debts	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	23,000	20,000	15,000%
Chemicals	200	40	240	30,306	6,061	36,367	32,166	6,433	38,599	-	-	-	-	-	-	62,672	12,534	75,206	7.44%
Claim Payments	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	145	29	174	-
Communications	1,012	202	1,214	5,988	1,198	7,186	2,031	406	2,437	-	-	-	-	-	-	11,457	2,291	10,764	27.72%
Contractual services	95,353	19,071	114,424	1,703	341	2,044	-	-	-	-	-	-	-	-	-	97,056	19,412	116,468	35.43%
Depreciation expense	23,286	4,657	27,943	71,817	14,363	86,180	200,846	40,169	241,015	-	-	-	-	-	-	295,949	59,189	355,138	0.00%
Drug Testing	454	91	545	95	19	114	95	19	114	-	-	-	-	-	-	738	148	886	-
Dues and subscriptions	-	-	-	375	75	450	-	-	-	-	-	-	-	-	-	625	125	750	-
Equipment	10,484	2,097	12,581	298	60	358	-	-	-	-	-	-	-	-	-	10,782	2,157	12,939	-
Fuel	17,899	3,580	21,479	15,734	3,147	18,881	21,234	4,247	25,481	-	-	-	-	-	-	10,782	2,157	12,939	-
Garbage collection	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	54,867	10,974	65,841	7.06%
Group insurance	26,669	5,334	32,003	29,978	5,996	35,974	34,448	6,890	41,338	355,355	79,205	434,560	-	-	-	355,355	79,205	434,560	-6.02%
Insurance	40,021	8,004	48,025	32,173	6,435	38,608	5,452	1,090	6,542	-	-	-	-	-	-	115,817	23,164	138,981	-7.91%

It was moved by Mike Fuselier and duly seconded by Flo Chatman and unanimously carried that the following ordinance to adopt the Operating Budget of Revenues and Expenditures for FY 2023-2024 be adopted with the provision that all pay increases for employees & contract workers are presented to council for approval prior to distribution.

**CITY OF ST. MARTINVILLE, LOUISIANA**  
BUDGET ORDINANCE--FYE 6/30/24  
ORDINANCE NO.23-02

An Ordinance adopting an Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2023 and ending June 30, 2024 — See attached Budget FYE 6/30/2024.

BE IT ORDAINED BY THE BOARD OF COUNCILMEN OF City of St. Martinville, LOUISIANA, in general session convened that:

SECTION 1: The attached detailed estimate of Revenues for the fiscal year beginning July 1, 2023 and ending June 30, 2024 be and the same is hereby adopted to serve as an Operation Budget of Revenues for the City of St. Martinville, during the same period.

SECTION 2: The attached estimates of Expenditures by departments for the fiscal year beginning July 1, 2023, and ending June 30, 2024, be and the same is hereby adopted to serve as a budget of Expenditures for the City of St. Martinville during the same period.

SECTION 3: The adoption of this Operating Budget of Expenditures be and the same is hereby declared to operate as an appropriation of the amount therein set forth within the terms of the budget classification.

SECTION 4: Amounts are available for expenditures only to the extent included with the 2023-24 budget.

SECTION 5: The Mayor of the City of St. Martinville shall have the authority to make changes within each department's operating budget to the extent that the department's total budget allocation is not modified without approval by the governing authority (Board of Councilman). Modifications which change a department's total budget allocation must be approved by the Board of Councilman. Additionally, all modifications to budgeted capital outlay must be approved by the Board of Councilman.

The above ordinance was adopted on a vote taken by yeas and nays entered on the minutes of the clerk as follows:

YEAS: M.Fuselier, C.Frederick, J.Fontenette, J.Anthony and F.Chatman

NAYS: None

The ordinance is declared PASSED AND ADOPTED AT St. Martinville, Louisiana, on this the 19<sup>th</sup> day of June, 2023.

\_\_\_\_\_  
Jason Willis, Mayor

ATTEST:

\_\_\_\_\_  
Chief Financial Officer

**CITY OF ST. MARTINVILLE**  
**Louisiana**

**BUDGET**  
**YEAR ENDED JUNE 30, 2024**

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**AMENDED BUDGET**  
**YEAR ENDED JUNE 30, 2023**

CITY OF ST. MARTINVILLE  
BUDGET INDEX

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The Honorable Jason Willis, Mayor,  
and Members of the City Council--  
City of St. Martinville, Louisiana

I submit to you the budget for the fiscal year 2024, beginning July 1, 2023. This budget satisfies the legal requirement of filing as set forth under R.S. 39:1316 since the consolidated budget statement uses the uniform revenue and expenditure classifications and includes information similar to the information required by the form Annual Report on the Budget. This budget represents a continuation of present service levels. The budget is fiscally conservative and expenditures are budgeted within anticipated revenues. The budget documents attached include anticipated revenues and expenditures for the General Fund, Utility Fund, Capital Projects Fund, Section 8 Fund, and the Debt Service Fund. Also attached is a Capital Outlay Budget Request, which includes items for all funds. Additionally, the documents provide significant information on the various programs of the City. There are certain significant aspects of the budget which are detailed below:

**SALARIES AND WAGES:**

Salaries and wages for all city employees have been increased by 5% overall. Salaries and Wages for Public Safety have been increased by 10%. Mayor along with the Department Supervisors will allocate out the total raise to the employees in that respective department where the raise was budgeted. The Councils pay increased to \$9,168 a year and Mayors Salary increased to \$57,879 a year.

The total annual budgeted amount for all pay increases included above is \$215,179

**GOVERNMENTAL FUNDS:**

Expenditures have been increased or decreased over/under the previous year on a line-item basis for each revenue source and expenditure function.

**CAPITAL OUTLAY:**

The budget includes a capital outlay request of numerous items listed on Page 4 of the budget document totaling \$ 8,909,090

**UTILITY FUND:**

Utility expenses have been increased or decreased over/under the prior year on a line-item basis. Utility rates have not been changed from previous year. The number of customers are anticipated to be the same in all utility departments.

**Effective Rates (7/1/2022)**

Electric Department	Monthly B A S E		Levels		
	Customer Charge			June - September	October - May
Residential	3.62		Per kilowatt-hour	6.45	6.01
Light Commercial	4.60		Per kilowatt-hour	7.65	7.30
Large Commercial	8.63		Per kilowatt-hour	4.60	3.75
Demand	8.63		Per kilowatt-hour	7.48	7.48
Water Department	Levels	Inside City Limits	Outside City Limits		
	1st 1000 gallons	9.00	12.75		
	Per 1,000 gallons for next 499,000 gallons	3.38	6.75		
	500,000 to 999,000	2.70	5.70		
	Over 1,000,000 gallons	2.25	4.75		
Sewer Department	Levels	Inside City Limits	Outside City Limits		
	1st 1000 gallons	9.23	12.75		
	next 499,000 gallons	4.43	7.50		
	500,000 to 999,000	3.53	6.53		
	Over 1,000,000 gallons	2.94	5.44		

I have attempted to present a budget to you in a fashion and to a detail that will be helpful in your formulating a financial plan for the ensuing budget year. I will be available for any information or help that you may need in interpreting specific items of the budget. Additionally, should your consideration and the public hearing result in adjustments to this document, I am prepared to incorporate these into this document.

Sincerely,

Avis Gutekunst, CPA, CGMA  
Chief Financial Officer

CITY OF ST. MARTINVILLE, LOUISIANA  
CONSOLIDATED BUDGET  
June 30, 2024

	2022	2023	2024	General	Capital	Section 8	Debt	Utility
	Actual	Estimated	Budget	Fund	Projects	Fund	Service	Fund
Revenues:								
Taxes	\$ 2,185,360	\$ 2,260,092	\$ 2,279,725	\$ 2,170,275	\$ -	\$ -	\$ 109,450	\$ -
Licenses and permits	348,132	318,609	340,000	340,000	-	-	-	-
Intergovernmental	2,872,293	1,310,167	3,745,350	614,000	2,743,750	387,600	-	-
Charges for services	6,860,506	7,828,115	8,339,688	64,050	-	-	-	8,275,638
Fines and forfeits	69,228	153,679	200,000	200,000	-	-	-	-
Miscellaneous	160,836	354,861	181,785	181,000	700	25	60	-
Total operating revenues	12,496,355	12,225,523	15,086,548	3,569,325	2,744,450	387,625	109,510	8,275,638
Expenditures:								
General government	939,576	1,118,992	1,221,323	1,221,123	200	-	-	-
Public safety	1,811,889	2,059,424	2,327,104	2,327,104	-	-	-	-
Public works	1,434,795	1,044,514	1,292,698	1,292,698	-	-	-	-
Recreation	173,027	206,450	224,788	224,788	-	-	-	-
Tourism	64,073	60,899	99,384	99,384	-	-	-	-
Urban redevelopment and housing	377,866	401,869	393,600	-	-	393,600	-	-
Utility Fund expenses	5,173,164	5,953,621	6,274,029	-	-	-	-	6,274,029
Capital outlay	271,831	417,614	3,029,090	40,000	2,989,090	-	-	-
Debt service	522,585	827,430	588,817	100,939	-	-	487,878	-
Total operating expenses	10,768,806	12,090,813	15,450,833	5,306,036	2,989,290	393,600	487,878	6,274,029
Operating income (loss)	1,727,549	134,710	(364,285)	(1,736,711)	(244,840)	(5,975)	(378,368)	2,001,609
Nonoperating revenues (expenses):								
Investment income	(20,824)	400	500	-	-	-	-	500
Interest expense	(3,663)	(4,159)	(5,000)	-	-	-	-	(5,000)
Federal grant revenue	-	22,800	-	-	-	-	-	-
Nonemployer contribution revenue	18,112	10	-	-	-	-	-	-
Total nonoperating revenues (expenses)	(6,375)	19,051	(4,500)	-	-	-	-	(4,500)
Income (loss) before capital contributions and transfers	1,721,174	153,761	(368,785)	(1,736,711)	(244,840)	(5,975)	(378,368)	1,997,109
Capital contributions	561,401	72,800	-	-	-	-	-	-
Other financing sources (uses):								
Proceeds from capital lease	250,000	-	-	-	-	-	-	-
Transfers in	1,232,365	2,105,000	575,000	200,000	-	-	375,000	-
Transfers out	(1,232,365)	(2,105,000)	(575,000)	(375,000)	-	-	-	(200,000)
Total other financing sources (uses)	250,000	-	-	(175,000)	-	-	375,000	(200,000)
Excess (deficiency) of revenues and other financing sources over expenditures and other uses	2,532,575	226,561	(368,785)	(1,911,711)	(244,840)	(5,975)	(3,368)	1,797,109
Fund balances/net position, beginning	10,026,028	12,558,603	12,785,164	2,866,407	387,128	23,517	60,324	9,447,788
Fund balances/net position, ending	\$ 12,558,603	\$ 12,785,164	\$ 12,416,379	\$ 954,696	\$ 142,288	\$ 17,542	\$ 56,956	\$ 11,244,897

CITY OF ST. MARTINVILLE, LOUISIANA  
Capital Outlay Budget Request  
YEAR ENDED JUNE 30, 2024

Description of Capital Item			Cost	Method of Financing	Completion Date	Project/Outlay Justification	Board Action
<b>General Fund</b>							
<u>General government:</u>							
1	Computer equipment		\$ 40,000	LGAP grant	6/30/24	Improve efficiency	Requested
Total General Fund			\$ 40,000				
<b>Capital Projects Fund</b>							
<u>Public works:</u>							
2	Durand Subdivision		\$ 264,090	Grant \$200,000; GF Equity \$64,090	6/30/24	Improve efficiency	Requested
3	Dilapidated buildings		500,000	LCDBG Grant \$500,000	6/30/24	Improve efficiency	Requested
4	Sidewalk Improvements		725,000	LCDBG Grant \$1,087,500; GF Equity \$362,500	6/30/24	Improve efficiency	Requested
5	Hwy 31 resurface (DOT		1,100,000	Federal Grant \$1,100,000	6/30/24	Improve efficiency	Requested
<u>Recreation:</u>							
6	Recreation Improvements - RV Park		400,000	Love La Outdoors Grant \$400,000	6/30/24	Improve efficiency	Requested
Total Capital Projects Fund			2,989,090				
Total Government Fund			\$ 3,029,090				
<b>Utility Fund</b>							
7	Electrical Meters	Electric	\$ 840,000	Capital Outlay Grant \$630,000 Equity \$210,000	6/30/24	Improve efficiency	Requested
8	Sewer Upgrade	Sewer	5,000,000	Sewer Sector Grant \$3.75m: Equity \$1.25m	6/30/24	Improve efficiency	Requested
9	Isolation valves	Water	40,000	CWEF Grant	6/30/24	Improve efficiency	Requested
Total utility fund			5,880,000				
Total all funds			\$ 8,909,090				
Total governmental funds			\$ 3,029,090				
Total enterprise funds			5,880,000				
			\$ 8,909,090				

CITY OF ST. MARTINVILLE, LOUISIANA  
GENERAL FUND  
BUDGET  
YEAR ENDED JUNE 30, 2024

	Year Ended June 30,			
	2022	2023	2024	%
	Actual	Estimated	Budget	Change
Revenues:				
Taxes	\$ 2,078,434	\$ 2,151,018	\$ 2,170,275	0.90%
Licenses and permits	348,132	318,609	340,000	6.71%
Intergovernmental	2,485,562	918,414	614,000	-33.15%
Charges for services	590,885	59,312	64,050	7.99%
Fines and forfeits	69,228	153,679	200,000	30.14%
Miscellaneous	<u>143,122</u>	<u>354,501</u>	<u>181,000</u>	<u>-48.94%</u>
 Total revenues	 <u>5,715,363</u>	 <u>3,955,533</u>	 <u>3,569,325</u>	 <u>-9.76%</u>
Expenditures:				
General government	939,576	1,116,414	1,221,123	9.38%
Public safety	1,811,889	2,059,424	2,327,104	13.00%
Public works	1,434,795	1,044,514	1,292,698	23.76%
Recreation	173,027	206,450	224,788	8.88%
Tourism	64,073	60,899	99,384	63.19%
Capital outlay	45,614	182,502	40,000	0.00%
Debt service	<u>98,195</u>	<u>122,850</u>	<u>100,939</u>	<u>-17.84%</u>
 Total expenditures	 <u>4,567,169</u>	 <u>4,793,053</u>	 <u>5,306,036</u>	 <u>10.70%</u>
 Excess (deficiency) of revenues over expenditures	 <u>1,148,194</u>	 <u>(837,520)</u>	 <u>(1,736,711)</u>	 <u>107.36%</u>
Other financing sources:				
Transfers in	1,164,950	1,500,000	200,000	-86.67%
Transfers out	<u>(317,415)</u>	<u>(605,000)</u>	<u>(375,000)</u>	<u>-38.02%</u>
Total other financing sources	<u>847,535</u>	<u>895,000</u>	<u>(175,000)</u>	<u>-119.55%</u>
 Excess (deficiency) of revenues and other financing sources over expenditures	 1,995,729	 57,480	 (1,911,711)	 <u>-3425.87%</u>
Fund balance beginning	<u>813,198</u>	<u>2,808,927</u>	<u>2,866,407</u>	
Fund balance ending	<u>\$ 2,808,927</u>	<u>\$ 2,866,407</u>	<u>\$ 954,696</u>	

CITY OF ST. MARTINVILLE, LOUISIANA  
GENERAL FUND  
REVENUE SUMMARY  
YEAR ENDED JUNE 30, 2024

	Year Ended June 30,			% Change
	2022 Actual	2023 Estimated	2024 Budget	
Taxes:				
Ad valorem	\$ 92,739	\$ 96,008	\$ 97,000	1.03%
Payments in lieu of taxes	37,120	38,976	40,925	5.00%
Sales	<u>1,948,575</u>	<u>2,016,034</u>	<u>2,032,350</u>	<u>0.81%</u>
Total taxes	<u>2,078,434</u>	<u>2,151,018</u>	<u>2,170,275</u>	<u>0.90%</u>
Licenses and permits:				
Franchise, fees, and permits	122,541	104,287	120,000	15.07%
Occupational and liquor licenses	<u>225,591</u>	<u>214,322</u>	<u>220,000</u>	<u>2.65%</u>
Total licenses and permits	<u>348,132</u>	<u>318,609</u>	<u>340,000</u>	<u>6.71%</u>
Intergovernmental:				
ARPA	1,877,144	278,903	-	-100.00%
Beer tax	12,960	14,644	14,000	-4.40%
Federal and State grants	31,954	120,424	40,000	-66.78%
On behalf payments	96,801	88,483	144,000	62.74%
State revenue sharing	2,610	993	1,000	0.70%
Video poker	<u>464,093</u>	<u>414,967</u>	<u>415,000</u>	<u>0.01%</u>
Total intergovernmental	<u>2,485,562</u>	<u>918,414</u>	<u>614,000</u>	<u>-33.15%</u>
Charges for services:				
Garbage	537,888	-	-	0.00%
Grass cutting fees	7,685	7,154	7,250	1.34%
Recreation	40,314	40,376	41,800	3.53%
Tourism center	<u>4,998</u>	<u>11,782</u>	<u>15,000</u>	<u>27.31%</u>
Total charges for services	<u>590,885</u>	<u>59,312</u>	<u>64,050</u>	<u>7.99%</u>
Fines and forfeits	<u>69,228</u>	<u>153,679</u>	<u>200,000</u>	<u>30.14%</u>
Miscellaneous:				
Investment income	798	9,731	5,000	-48.62%
Miscellaneous	125,445	177,936	106,000	-40.43%
Sale of assets	<u>16,879</u>	<u>166,834</u>	<u>70,000</u>	<u>-58.04%</u>
Total miscellaneous	<u>143,122</u>	<u>354,501</u>	<u>181,000</u>	<u>-48.94%</u>
Total revenues	<u>\$ 5,715,363</u>	<u>\$ 3,955,533</u>	<u>\$ 3,569,325</u>	<u>-9.76%</u>

CITY OF ST. MARTINVILLE, LOUISIANA  
GENERAL FUND  
EXPENDITURE SUMMARY  
YEAR ENDED JUNE 30, 2024

Year Ended June 30,				
	2022	2023	2024	%
	Actual	Estimated	Budget	Change
General government:				
Advertising	\$ 673	\$ 7,350	\$ 8,884	20.87%
Auto & truck operation	-	2,348	1,000	-57.41%
Auto Allowance	-	9,900	10,800	9.09%
Claim payments	5,978	29,402	-	-100.00%
Collection expense	15,281	33,815	31,886	-5.70%
Communications	14,555	9,995	11,100	11.06%
Contract labor	95	48,877	68,002	39.13%
Contribution - SMEDA	14,000	14,000	14,000	0.00%
Depreciation	145	-	-	-
Drug testing	1,647	378	400	5.82%
Dues and subscriptions	1,899	1,874	1,624	-13.34%
Election Expense	23,426	-	-	-
Equipment	-	310	-	-100.00%
Fuel	1,510	4,183	5,000	19.53%
Group insurance	41,503	32,876	43,720	32.98%
Indigent defendants cost	22,617	56,557	60,000	6.09%
Inspection fees	41,096	22,298	25,000	12.12%
Insurance	94,330	126,412	126,721	0.24%
Legal and professional fees	104,340	124,079	100,000	-19.41%
Magistrate	15,000	18,000	18,000	0.00%
Mayor and council salaries	98,592	100,302	101,032	0.73%
Mayor and council salaries increase	-	-	2,684	-
Miscellaneous	6,479	12,098	5,000	-58.67%
Office supplies and postage	19,039	16,232	7,860	-51.58%
Payroll taxes	28,556	29,168	39,260	34.60%
Repairs and maintenance	16,212	5,297	5,000	-5.61%
Retirement	42,515	47,474	55,496	16.90%
Salaries	321,046	288,052	418,382	45.25%
Salary increase 5%	-	-	22,020	-
Salaries - Overtime	2,845	12,601	3,316	-73.68%
Supplies	2,893	13,391	10,000	-25.32%
Technolgy	-	36,534	7,516	-79.43%
Training	-	1,200	3,000	150.00%
Travel and conferences	-	3,925	6,500	65.61%
Uniforms	-	4,272	1,500	-64.89%
Workman's comp	3,304	3,214	6,420	99.75%
Total administrative	939,576	1,116,414	1,221,123	9.38%

CITY OF ST. MARTINVILLE, LOUISIANA  
GENERAL FUND BUDGET  
EXPENDITURE SUMMARY (CONTINUED)  
YEAR ENDED JUNE 30, 2024

		Year Ended June 30,			
		2022	2023	2024	%
		Actual	Estimated	Budget	Change
Public safety:					
Advertising	-	4,800	500	-89.58%	
Auto & truck operation	-	2,520	30,000	1090.48%	
Claim Payments	41,367	9,439	-	-100.00%	
Communications	50,087	90,389	30,000	-66.81%	
Contract labor	-	-	158,004	-	
Drug testing	6,053	5,855	3,500	-40.22%	
Dues and subscriptions	1,516	5,082	650	-87.21%	
Equipment	-	5,087	11,000	116.24%	
Fuel	64,057	74,198	65,000	-12.40%	
Group insurance	151,309	150,733	155,818	3.37%	
Insurance	141,865	145,026	185,148	27.67%	
Legal and professional fees	-	-	2,500	-	
Miscellaneous	10,694	11,089	5,876	-47.01%	
Office supplies and postage	466	2,064	-	-100.00%	
Payroll taxes	76,346	82,285	93,106	13.15%	
Prisoner	-	112,513	100,000	-11.12%	
Repairs and maintenance	63,385	67,757	3,000	-95.57%	
Retirement	106,438	104,658	186,210	77.92%	
Salaries	1,006,282	827,594	916,085	10.69%	
Salary increase 10%	-	-	101,787	-	
Salaries - Overtime	2,673	186,230	171,874	-7.71%	
Supplies	21,373	81,161	20,300	-74.99%	
Technology	-	-	6,646	-	
Training	800	5,442	8,000	47.00%	
Travel and conferences	1,755	6,000	3,000	-50.00%	
Uniforms	6,786	16,853	8,000	-52.53%	
Workman's comp	58,637	62,649	61,100	-2.47%	
Total public safety	1,811,889	2,059,424	2,327,104	13.00%	



CITY OF ST. MARTINVILLE, LOUISIANA  
GENERAL FUND BUDGET  
EXPENDITURE SUMMARY (CONTINUED)  
YEAR ENDED JUNE 30, 2024

Year Ended June 30,				
	2022	2023	2024	%
	Actual	Estimated	Budget	Change
Public works:				
Auto & truck operation	-	204	20,000	9703.92%
Claim Payments	1,029	8,470	-	-100.00%
Communications	12,577	12,845	15,120	17.71%
Contract labor	50,058	78,474	94,200	20.04%
Dog pound	14,220	14,220	14,000	-1.55%
Drug testing	29	443	500	12.87%
Equipment	-	3,721	800	-78.50%
Fuel	37,417	28,798	25,000	-13.19%
Group insurance	69,239	75,950	92,234	21.44%
Hurricane expenses	22,757	-	-	-
Insurance	73,457	75,313	71,016	-5.71%
Legal and professional fees	4,004	-	-	-
Miscellaneous	3,459	1,514	1,500	-0.92%
Office supplies and postage	446	452	400	-11.50%
Payroll taxes	33,805	35,397	49,022	38.49%
Rent/Leases	-	-	12,000	-
Repairs and maintenance	37,604	83,053	40,000	-51.84%
Retirement	57,717	60,975	81,472	33.62%
Salaries	446,345	410,039	559,307	36.40%
Salary increase 5%	-	-	29,437	-
Salaries - Overtime	3,730	35,603	35,722	0.33%
Street repairs and maintenance	6,604	2,317	50,700	2088.17%
Supplies	23,820	52,896	35,000	-33.83%
Technolgy	-	-	2,100	-
Training	-	13	3,000	22976.92%
Uniforms	881	4,876	3,000	-38.47%
Waste collection	479,509	7,967	7,080	-11.13%
Workman's comp	56,088	50,974	50,088	-2%
Total public works	1,434,795	1,044,514	1,292,698	23.76%

CITY OF ST. MARTINVILLE, LOUISIANA  
GENERAL FUND BUDGET  
EXPENDITURE SUMMARY (CONTINUED)  
YEAR ENDED JUNE 30, 2024

Year Ended June 30,				% Change
2022 Actual	2023 Estimated	2024 Budget		
Recreation				
Advertising	-	270	1,000	270.37%
Claim Payments	-	12,468	-	-100.00%
Communications	6,546	7,314	6,396	-12.55%
Contract labor	-	1,061	1,200	13.10%
Drug testing	1,149	454	1,000	120.26%
Dues and subscriptions	-	228	400	75.44%
Equipment	-	1,076	3,000	178.81%
Fuel	1,805	1,500	2,000	33.33%
Group insurance	463	103	208	101.94%
Insurance	27,485	26,648	40,704	52.75%
Legal and professional fees	944	-	-	-
Miscellaneous	354	1,140	-	-100.00%
Office supplies and postage	-	2,218	3,600	62.31%
Payroll taxes	4,858	7,859	8,996	14.47%
Repairs and maintenance	16,918	5,960	2,000	-66.44%
Retirement	2,968	6,472	8,710	34.58%
Salaries	68,253	100,245	108,828	8.56%
Salary increase 5%	-	-	5,728	-
Salaries - Overtime	767	2,883	-	-100.00%
Supplies	15,639	19,698	18,000	-8.62%
Technolgy	-	-	1,150	-
Travel and conferences	4,898	-	-	-
Uniforms	1,638	595	600	0.84%
Utilities	193	910	1,200	31.87%
Waste collection	14,013	2,230	3,660	64.13%
Workman's comp	4,136	5,118	6,408	25.21%
Total recreation	173,027	206,450	224,788	8.88%

CITY OF ST. MARTINVILLE, LOUISIANA  
GENERAL FUND BUDGET  
EXPENDITURE SUMMARY (CONTINUED)  
YEAR ENDED JUNE 30, 2024

Year Ended June 30,				
	2022	2023	2024	%
	Actual	Estimated	Budget	Change
Tourism				
Communications	7,845	8,350	4,200	-49.70%
Drug testing	-	148	-	-100.00%
Economic development	-	478	2,500	423.01%
Equipment	-	4,363	-	-100.00%
Group insurance	-	35	-	-100.00%
Insurance	-	-	18,036	-
Legal and professional fees	563	-	-	-
Miscellaneous	32,427	3,184	-	-100.00%
Office supplies and postage	-	1,994	1,200	-39.82%
Payroll taxes	566	2,293	4,746	106.98%
Repairs and maintenance	14,029	6,610	3,000	-54.61%
Retirement	-	574	1,702	196.52%
Salaries	8,476	31,148	57,427	84.37%
Salary increase 5%	-	-	3,023	-
Supplies	92	1,273	-	-100.00%
Technolgy	-	-	1,048	-
Travel and conferences	-	-	1,000	-
Uniforms	-	-	750	-
Workman's comp	75	449	752	67.48%
Total tourism	64,073	60,899	99,384	63.19%
Capital outlay	45,614	182,502	40,000	-78.08%
Debt service:				
Principal retirement	83,225	107,249	90,339	-15.77%
Interest	14,970	15,601	10,600	-32.06%
Total debt service	98,195	122,850	100,939	-17.84%
Total expenditures	\$ 4,567,169	\$ 4,793,053	\$ 5,306,036	10.70%

CITY OF ST. MARTINVILLE, LOUISIANA  
CAPITAL PROJECTS FUND  
YEAR ENDED JUNE 30, 2024

	Year Ended June 30,			
	2022	2023	2024	%
	Actual	Estimated	Budget	Change
Revenues:				
Grants	\$ -	\$ -	\$ 2,743,750	-
Miscellaneous	<u>17,637</u>	<u>265</u>	<u>700</u>	<u>164%</u>
Total revenues	<u>17,637</u>	<u>265</u>	<u>2,744,450</u>	<u>1035542%</u>
Expenditures:				
General government	<u>-</u>	<u>2,578</u>	<u>200</u>	<u>-92%</u>
Capital outlay-				
Recreation	-	221,936	400,000	80%
Sidewalk Improvements	-	-	725,000	-
Sewer Improvements	226,217	13,176	-	-100%
Streets and drainage (Durand Sub)	-	-	264,090	-
Street Improvements	-	-	1,100,000	-
Blighted Properties Improvements	<u>-</u>	<u>-</u>	<u>500,000</u>	<u>-</u>
Total capital outlay	<u>226,217</u>	<u>235,112</u>	<u>2,989,090</u>	<u>1171%</u>
Total expenditures	<u>226,217</u>	<u>237,690</u>	<u>2,989,290</u>	<u>1158%</u>
Deficiency of revenues over expenditures	(208,580)	(237,425)	(244,840)	3%
Fund balance, beginning	<u>833,133</u>	<u>624,553</u>	<u>387,128</u>	
Fund balance, ending	<u>\$ 624,553</u>	<u>\$ 387,128</u>	<u>\$ 142,288</u>	

CITY OF ST. MARTINVILLE, LOUISIANA  
SECTION 8 FUND  
YEAR ENDED JUNE 30, 2024

Year Ended June 30,				% Change
2022 Actual	2023 Estimated	2024 Budget		
Revenues:				
Federal grants	\$ 386,731	\$ 391,753	\$ 387,600	-1.06%
Miscellaneous	28	31	25	-19.35%
Total revenues	<u>386,759</u>	<u>391,784</u>	<u>387,625</u>	<u>-1.06%</u>
Expenditures:				
Urban redevelopment and housing	<u>377,866</u>	<u>401,869</u>	<u>393,600</u>	<u>-2.06%</u>
Excess (deficiency) of revenues over expenditures	8,893	(10,085)	(5,975)	-40.75%
Fund balance, beginning	<u>24,709</u>	<u>33,602</u>	<u>23,517</u>	
Fund balance, ending	<u>\$ 33,602</u>	<u>\$ 23,517</u>	<u>\$ 17,542</u>	

CITY OF ST. MARTINVILLE, LOUISIANA  
DEBT SERVICE FUND  
YEAR ENDED JUNE 30, 2024

Year Ended June 30,				
	2022	2023	2024	%
	Actual	Estimated	Budget	Change
Revenues:				
Ad valorem taxes	\$ 106,926	\$ 109,074	\$ 109,450	0.34%
Miscellaneous - interest	49	64	60	-6.25%
Total revenues	106,975	109,138	109,510	0.34%
Expenditures:				
Debt service	424,390	704,580	487,878	-30.76%
Deficiency of revenues over expenditures	(317,415)	(595,442)	(378,368)	-36.46%
Other financing sources:				
Proceeds from Debt	250,000	-	-	-
Transfers in	67,415	605,000	375,000	-38.02%
Total other financing sources	317,415	605,000	375,000	-38.02%
Excess (deficiency) of revenues and other financing sources over expenditures	-	9,558	(3,368)	-135.24%
Fund balance, beginning	50,766	50,766	60,324	
Fund balance, ending	\$ 50,766	\$ 60,324	\$ 56,956	

CITY OF ST. MARTINVILLE, LOUISIANA  
UTILITY FUND BUDGET  
YEAR ENDED JUNE 30, 2024

	Year Ended June 30,			% Change
	2022	2023	2024	
	Actual	Estimated	Budget	
Operating Revenues:				
Charges for services -				
Electric	\$ 4,735,451	\$ 5,215,094	\$ 5,704,998	9.39%
Water	707,589	982,586	951,694	-3.14%
Sewer	676,796	872,350	923,659	5.88%
Garbage Collections	-	543,808	552,000	1.51%
Permits	149,785	2,873	2,394	-16.67%
Reconnections	-	19,440	18,525	-4.71%
Penalties	-	132,652	122,368	-7.75%
Total operating revenues	6,269,621	7,768,803	8,275,638	6.52%
Operating Expenses:				
Advertising	-	6,300	8,500	34.92%
Auto & truck operation	15,038	2,111	4,800	127.38%
Bad debts	40,235	23,000	23,500	2.17%
Chemicals	63,768	75,206	76,800	2.12%
Claim Payments	-	174	-	-100.00%
Communications	30,520	13,748	21,600	57.11%
Contractual services	165,106	116,468	112,296	-3.58%
Depreciation expense	355,027	355,138	357,552	0.68%
Drug Testing	77	886	500	-43.57%
Dues and subscriptions	-	750	300	-60.00%
Equipment	-	12,939	6,400	-50.54%
Fuel	52,365	65,841	46,000	-30.13%
Garbage collection expenses	-	434,560	475,230	9.36%
Group insurance	140,189	138,981	177,712	27.87%
Insurance	127,001	106,766	87,598	-17.95%
Legal and professional fees	118,060	136,237	119,800	-12.07%
Miscellaneous	3,651	1,524	1,600	4.99%
Office supplies and postage	8,158	28,494	7,400	-74.03%
Payroll taxes	53,237	69,818	85,706	22.76%
Power purchased	2,771,703	2,824,334	2,849,547	0.89%
Rent/Leases	-	3,300	123,600	3645.45%
Repairs and maintenance	212,133	296,745	189,880	-36.01%
Retirement	72,173	115,012	156,546	36.11%
Salaries	680,312	784,465	959,486	22.31%
Salary increase 5%	-	-	50,500	-
Salaries - Overtime	6,289	100,061	81,766	-18.28%
State mandated water fee	39,306	27,895	28,000	0.38%
Supplies	82,238	48,553	35,000	-27.91%
Technology	-	-	5,921	-
Travel	2,200	1,514	9,000	494.45%
Uniforms	2,191	1,405	4,925	250.53%
Utilities	90,736	111,108	110,820	-0.26%
Worker's comp	41,451	50,288	55,744	10.85%
Total operating expenses	5,173,164	5,953,621	6,274,029	5.38%
Operating income	1,096,457	1,815,182	2,001,609	10.27%

CITY OF ST. MARTINVILLE, LOUISIANA  
UTILITY FUND BUDGET(CONTINUED)  
YEAR ENDED JUNE 30, 2024

	Year Ended June 30,			
	2022	2023	2024	
	Actual	Estimated	Budget	
Nonoperating revenues (expenses):				
Investment income	(20,824)	400	500	25.00%
Interest expense	(3,663)	(4,159)	(5,000)	20.22%
Federal grant revenue	-	22,800	-	-100.00%
Nonemployer contribution revenue	<u>18,112</u>	<u>10</u>	<u>-</u>	<u>-100.00%</u>
Total nonoperating revenues (expenses)	<u>(6,375)</u>	<u>19,051</u>	<u>(4,500)</u>	<u>-123.62%</u>
Income before capital contributions and transfers	1,090,082	1,834,233	1,997,109	<u>8.88%</u>
Capital contributions	561,401	72,800	-	-100.00%
Transfers in	250,000	-	-	-
Transfers out	<u>(1,164,950)</u>	<u>(1,500,000)</u>	<u>(200,000)</u>	<u>-86.67%</u>
Net income	736,533	407,033	1,797,109	<u>341.51%</u>
Net position, beginning	<u>8,304,222</u>	<u>9,040,755</u>	<u>9,447,788</u>	
Net position, ending	<u>\$ 9,040,755</u>	<u>\$ 9,447,788</u>	<u>\$ 11,244,897</u>	



CITY OF ST. MARTINVILLE, LOUISIANA  
UTILITY FUND BUDGET  
ELECTRIC DEPARTMENT  
YEAR ENDED JUNE 30, 2024

	Year Ended June 30,			% Change
	2022 Actual	2023 Estimated	2024 Budget	
Operating Revenues:				
Customer service charges	\$ 4,735,451	\$ 5,215,094	\$ 5,704,998	9.39%
Permits	149,785	-	-	-
Reconnections	-	19,440	18,525	-4.71%
Penalties	-	130,319	120,718	-7.37%
Total operating electric revenues	<u>4,885,236</u>	<u>5,364,853</u>	<u>5,844,241</u>	<u>8.94%</u>
Operating Expenses:				
Auto & truck operation	12,414	-	-	-
Chemicals	-	240	-	-100.00%
Communications	2,269	1,214	2,964	144.15%
Contractual services	162,632	114,424	72,192	-36.91%
Depreciation expense	27,832	27,943	27,948	0.02%
Drug Testing	77	545	500	-8.26%
Equipment	-	12,581	-	-100.00%
Fuel	21,558	21,479	18,000	-16.20%
Group insurance	25,741	32,003	41,328	29.14%
Insurance	49,302	48,025	43,308	-9.82%
Legal and professional fees	4,131	15,905	-	-100.00%
Miscellaneous	990	-	-	-
Payroll taxes	11,665	20,017	27,858	39.17%
Power purchased	2,771,703	2,824,334	2,849,547	0.89%
Rent/Leases	-	1,100	49,200	4372.73%
Repairs and maintenance	63,635	58,234	50,000	-14.14%
Retirement	11,683	32,216	52,052	61.57%
Salaries	148,826	232,201	319,038	37.40%
Salary increase 5%	-	-	16,792	-
Salaries - Overtime	1,494	21,026	19,032	-9.48%
Supplies	37,075	24,646	24,000	-2.62%
Technology	-	-	1,048	-
Travel and conferences	2,200	-	3,000	-
Uniforms	1,832	145	875	503.45%
Utilities	5,409	4,522	4,680	3.49%
Worker's comp	6,133	10,817	11,608	7.31%
Allocation of general and administrative expense	<u>269,238</u>	<u>292,617</u>	<u>250,332</u>	<u>-14.45%</u>
Total operating expenses	<u>3,637,839</u>	<u>3,796,234</u>	<u>3,885,302</u>	<u>2.35%</u>
Operating income	<u>\$ 1,247,397</u>	<u>\$ 1,568,619</u>	<u>\$ 1,958,939</u>	<u>24.88%</u>

CITY OF ST. MARTINVILLE, LOUISIANA  
UTILITY FUND BUDGET  
WATER DEPARTMENT  
YEAR ENDED JUNE 30, 2024

Operating Revenues:

Customer service charges

Penalties

Total operating water revenues

Year Ended June 30,			% Change
2022 Actual	2023 Estimated	2024 Budget	
\$ 707,589	\$ 982,586	\$ 951,694	-3.14%
-	816	800	-1.96%
707,589	983,402	952,494	-3.14%

Operating Expenses:

Auto & truck operation

Chemicals

Communications

Contractual services

Depreciation expense

Drug Testing

Dues and subscriptions

Equipment

Fuel

Group insurance

Insurance

Legal and professional fees

Miscellaneous

Office supplies and postage

Payroll taxes

Rent/Leases

Repairs and maintenance

Retirement

Salaries

Salary increase 5%

Salaries - Overtime

State mandated water fee

Supplies

Technology

Travel and conferences

Uniforms

Utilities

Worker's comp

Allocation of general and administrative expense

Total operating expenses

Operating income

66	-	-	-
25,352	36,367	38,400	5.59%
1,792	7,186	13,596	89.20%
-	2,044	16,104	687.87%
86,180	86,180	88,584	2.79%
-	114	-	-100.00%
-	450	-	-100.00%
-	358	6,400	1687.71%
18,642	18,881	16,000	-15.26%
27,011	35,974	50,596	40.65%
34,810	38,608	33,348	-13.62%
4,361	2,904	1,400	-51.79%
-	372	-	-100.00%
-	-	1,200	-
9,185	17,991	21,904	21.75%
-	-	12,000	-
48,382	48,890	38,880	-20.47%
13,655	27,194	38,300	40.84%
108,267	187,330	234,762	25.32%
-	-	12,356	-
2,404	41,339	31,848	-22.96%
39,306	27,895	28,000	0.38%
35,162	7,004	2,400	-65.73%
-	-	1,198	-
-	1,514	3,000	98.15%
(27)	120	1,200	900.00%
65,580	88,516	88,140	-0.42%
9,787	18,379	20,632	12.26%
40,230	50,163	40,777	-18.71%
570,145	745,773	841,025	12.77%
\$ 137,444	\$ 237,629	\$ 111,469	-53.09%

CITY OF ST. MARTINVILLE, LOUISIANA  
UTILITY FUND BUDGET  
SEWER DEPARTMENT  
YEAR ENDED JUNE 30, 2024

	Year Ended June 30,			% Change
	2022 Actual	2023 Estimated	2024 Budget	
Operating Revenues:				
Customer service charges	\$ 676,796	\$ 872,350	\$ 923,659	5.88%
Permits	-	2,873	2,394	-16.67%
Penalties	-	887	850	-4.17%
Total operating sewer revenues	<u>676,796</u>	<u>876,110</u>	<u>926,903</u>	<u>5.80%</u>
Operating Expenses:				
Auto & truck operation	2,558	2,111	4,800	127.38%
Chemicals	38,416	38,599	38,400	-0.52%
Communications	2,830	2,437	3,600	47.72%
Contractual services	2,474	-	-	-
Depreciation expense	241,015	241,015	241,020	0.00%
Drug Testing	-	114	-	-100.00%
Fuel	12,165	25,481	12,000	-52.91%
Group insurance	62,949	41,338	58,566	41.68%
Insurance	11,673	6,542	6,972	6.57%
Legal and professional fees	53,214	61,146	62,400	2.05%
Miscellaneous	654	186	600	222.58%
Office supplies and postage	-	-	1,200	-
Payroll taxes	22,838	20,246	24,674	21.87%
Rent/Leases	-	2,200	50,400	2190.91%
Repairs and maintenance	82,243	126,885	96,000	-24.34%
Retirement	31,423	34,404	43,940	27.72%
Salaries	309,941	225,888	269,306	19.22%
Salary increase 5%	-	-	14,174	-
Salaries - Overtime	1,448	29,871	30,886	3.40%
Supplies	5,671	3,517	3,600	2.36%
Technology	-	-	1,150	-
Travel and conferences	-	-	3,000	-
Uniforms	386	1,140	1,200	5.26%
Utilities	19,747	18,070	18,000	-0.39%
Worker's comp	25,055	20,620	23,114	12.10%
Allocation of general and administrative expense	<u>38,480</u>	<u>45,983</u>	<u>39,713</u>	<u>-13.64%</u>
Total operating expenses	<u>965,180</u>	<u>947,793</u>	<u>1,048,715</u>	<u>10.65%</u>
Operating loss	<u>\$ (288,384)</u>	<u>\$ (71,683)</u>	<u>\$ (121,812)</u>	<u>69.93%</u>

CITY OF ST. MARTINVILLE, LOUISIANA  
UTILITY FUND BUDGET  
GARBAGE DEPARTMENT  
YEAR ENDED JUNE 30, 2024



Operating Revenues:

Customer service charges

Penalties

Total operating garbage revenues

Year Ended June 30,				
2022	2023	2024		%
Actual	Estimated	Budget		Change
\$ -	\$ 543,808	\$ 552,000		1.51%
-	630	-		-100.00%
-	544,438	552,000		1.39%
Operating Expenses:				
-	434,560	475,230		9.36%
-	29,261	23,757		-18.81%
-	463,821	498,987		7.58%
\$ -	\$ 80,617	\$ 53,013		-34.24%



CITY OF ST. MARTINVILLE, LOUISIANA  
UTILITY FUND BUDGET  
ADMINISTRATIVE  
YEAR ENDED JUNE 30, 2024

Year Ended June 30,				
	2022	2023	2024	%
	Actual	Estimated	Budget	Change
Operating Revenues:				
Customer service charges	\$ -	\$ -	\$ -	0.00%
Operating Expenses:				
Advertising	-	6,300	8,500	34.92%
Bad debts	40,235	23,000	23,500	2.17%
Claim payments	-	174	-	-100.00%
Communications	23,629	2,911	1,440	-50.53%
Contractual services	-	-	24,000	-
Drug testing	-	113	-	-100.00%
Dues and subscriptions	-	300	300	0.00%
Group insurance	24,488	29,666	27,222	-8.24%
Insurance	31,216	13,591	3,970	-70.79%
Legal and professional fees	56,354	56,282	56,000	-0.50%
Miscellaneous	2,007	966	1,000	3.52%
Office supplies and postage	8,158	28,494	5,000	-82.45%
Payroll taxes	9,549	11,564	11,270	-2.54%
Rent/Leases	-	-	12,000	-
Repairs and maintenance	17,873	62,736	5,000	-92.03%
Retirement	15,412	21,198	22,254	4.98%
Salaries	113,278	139,046	136,380	-1.92%
Salary increase 5%	-	-	7,178	-
Salaries - Overtime	943	7,825	-	-100.00%
Supplies	4,330	13,386	5,000	-62.65%
Technology	-	-	2,525	-
Uniforms	-	-	1,650	-
Worker's comp	476	472	390	-17.37%
Allocation of general and administrative expense	(347,948)	(418,024)	(354,579)	-15.18%
Total administrative expenses	\$ -	\$ -	\$ -	0.00%

Mary Desormeaux with St. Martinville Chamber of Commerce spoke of the organization's efforts to deter littering and beautify our community. Ms. Desormeaux recognized Sheriff Breaux and other individuals who strive to promote a cleaner community. Mayor Willis signed the following Memorandum of Understanding with Parish Proud.



**St. Martinville Proud: Memorandum of Understanding**

WHEREAS, Parish Proud and City of St. Martinville together recognize the need and benefits of litter-free, beautiful public and private spaces;

WHEREAS, Parish Proud has been established for communities, civic-minded businesses, private citizens, volunteer organizations or groups to contribute toward the effort of placemaking public and private spaces; and

WHEREAS, City of St. Martinville is eager to join to our cause of creating a parish that is as beautiful and vibrant as our culture;

THEREFORE, Parish Proud recognizes City of St. Martinville as a municipality is working towards a cleaner and more appealing place. In addition to this recognition, Parish Proud will provide the supplies needed for it to promote cleaner habits not only from the citizenry, but also those who travel through the community;

FURTHERMORE, City of St. Martinville accepts the following responsibilities of maintaining their public spaces in a clean and appealing way, by:

- ❖ Consistently promoting the pickup of litter through both events and other ways,
- ❖ Displaying "Do Not Litter" signage,
- ❖ Have and maintain trash cans in the municipality,
- ❖ Keeping up with its public yard work and landscaping, including regular grass cutting and weedeating,
- ❖ Help citizens remove debris, waste and other items,
- ❖ Work towards beautification efforts within their city,
- ❖ Promote removal of blighted and dilapidated buildings
- ❖ Promoting all efforts to support a litter-free, beautiful environment,

and further agrees to help Parish Proud for the period beginning June 5, 2023.

\_\_\_\_\_  
Name of Municipality

\_\_\_\_\_  
Authorized Signature

It was moved by Mike Fuselier duly seconded by Janise Anthony and unanimously carried that the approval of LIDAR payrate be tabled due to the absence of Chief Ricky Martin and CFO Avis Gutkunst.

It was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that administration be allowed to apply the vacation and sick leave policy adopted April 3, 2023 to employees that were hired as of July 1, 2022.

It was moved by Jonas Fontenette duly seconded by Mike Fuselier and unanimously carried that approval be granted to payout two police dispatchers (Shenika Phillips and Emily Segura) for unused accrued sick time due to elimination of the dispatcher department and the minimal amount of payout.

It was moved by Flo Chatman duly seconded by Jonas Fontenette and unanimously carried that the employment status of Bonnie Gardner be changed from part-time receptionist (\$8.00/hr) to full-time receptionist with a pay grade of 103 (\$9.63/hr), effective 6-21-23.

It was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that Mayor Willis be authorized to enter into agreement for afterhours answering service for the public works department due to the police dispatching department being transferred to the SMP Sheriff's Department, contingent upon review of City Attorney and Council prior to signing.

It was moved by Janise Anthony duly seconded by Carol Frederick and unanimously carried that the following recommended individual be appointed to the St. Martin Housing Authority Board of Commissioners:

Gloria Polite	Chairman	(Reappoint)
Malcom Ledet	Vice Chairman	(Reappoint)
Hazel Aubry	Board Member	(Reappoint)
Neal Trahan	Board Member	(Appoint to replace Mary Cormier)

Upon request of Mayor Willis, it was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that Mayor Willis be authorized to hire three temporary grass crew laborers on a seasonal basis at a rate of pay of \$9.63/hr.

It was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that Mayor Willis’s signature on the Request for Use of SMP School Facilities to hold sports camps be ratified. There will be no charge for use of the facilities.

It was moved by Mike Fuselier duly seconded by Carol Frederick and unanimously carried that Mayor Willis be authorized to sign Host Agency Agreement for Senior Community Service Employment Program.

Mayor Willis asked the council to consider changing the time of the council meetings to 5:00 pm. Following discussion not all council members would be available for a 5:00 pm meeting. No action was taken.

It was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that the July 3<sup>rd</sup> council meeting be cancelled. Only one meeting will be held in the month of July, which will be held July 17<sup>th</sup>.



It was moved by Janise Anthony duly seconded by Mike Fuselier and unanimously carried that City employee holiday schedule be amended to remove All Saints Day and replaced with Juneteenth beginning in 2024.

There being no further business to come before the Mayor and City Council, Mayor Willis adjourned the meeting upon motion of Mike Fuselier duly seconded by Jonas Fontenette.

\_\_\_\_\_  
JASON WILLIS, MAYOR

ATTEST:

\_\_\_\_\_  
LORRIE M POIRIER, CLERK  
EXECUTIVE ADMINISTRATIVE ASSISTANT