

MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF ST. MARTINVILLE, LOUISIANA
HELD ON THE 17th DAY OF JULY 2023.

The Mayor and City Council of the City of St. Martinville, Louisiana met in Regular Session on the 17th day of July 2023 at City Hall, their regular meeting place, pursuant to the call of the Mayor.

THERE were present: Jason Willis, Mayor

Mike Fuselier, Councilman

Carol Frederick, Councilman

Jonas Fontenette, Councilman

Janise Anthony, Councilman

Flo Chatman, Councilman

Allan L. Durand, City Attorney

THERE were absent: None

Mayor Jason Willis presiding, called the meeting to order.

It was moved by Jonas Fontenette duly seconded by Mike Fuselier and unanimously carried that the minutes of the regular meeting held June 19, 2023, and the special meeting held June 29, 2023, hereby be approved for publication in the Teche News, the Official Journal of the City of St. Martinville.

Upon motion of Mike Fuselier duly seconded by Flo Chatman and unanimously carried that the bills to be paid by the City Finance Committee hereby be approved for payment.

Upon request of George Choplin of the Knights of Columbus, it was moved by Mike Fuselier duly seconded by Janise Anthony and unanimously carried that permission be granted to hold their annual Tootsie Roll Red Light Drive on Saturday, October 14, 2023. Proceeds are to benefit the mentally disabled.

SM Parish President Chester Cedars presented an update on the Water Consolidation Program that the City elected to participate in at the beginning of December of 2021.

Upon recommendation of Mayor Willis, it was moved by Carol Frederick duly seconded by Janise Anthony and unanimously carried that McBade Engineer & Consultants, LLC be appointed as City Engineer and Mayor Willis be authorized to execute said contract for two years.

It was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that the implementation of TexMyGov be tabled until the next council meeting to allow time for administration to research other municipalities experience with the program.

It was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that Mayor Willis be authorized to so sign agreement with the low bidder, D'France Construction & Fencing, LLC in the amount of \$23,750.00 for the construction of restrooms next to the pavilion in Magnolia Park, contingent upon review of plan and evaluation of bids by Project Manager Calder Hebert.

It was moved by Mike Fuselier duly seconded by Carol Frederick and unanimously carried that officers working LIDAR be paid at time and a half rate of pay. LIDAR hours will not be included in the calculation of regular hours and overtime. Administration was instructed to go back to the implementation of LIDAR program to ensure all hours are paid at said rate. LIDAR hours are reimbursed in full by Blueline Solutions.

The following resolution was introduced by Carol Frederick duly seconded by Flo Chatman and unanimously adopted:

CITY OF ST. MARTINVILLE
P.O. BOX 379
ST. MARTINVILLE, LA 70582
PHONE: (337) 394-2230

WHEREAS, the Louisiana CDBG has announced that applications are being accepted for the Clearance Demolition Grant Program; and

WHEREAS, the Louisiana CDBG offers grants to eligible municipalities and parishes for a wide assortment of projects to improve public health, public safety, living conditions and for economic development purposes; and

WHEREAS, the City of St. Martinville may be eligible for a grant up to \$500,000; and

WHEREAS, it is deemed necessary and proper for the City of St. Martinville to submit an application to the State of Louisiana, Office of Community Development under the Clearance Demolition Grant Program to assist residential and commercial property owners to demolish their brightened property within the City.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of St. Martinville that the Honorable Jason Willis, Mayor is hereby authorized to sign and submit an application to the State of Louisiana, Office of Community Development under Clearance Demolition Grant Program

IN WITNESS WHEREOF, I have unto set my hand and caused to affix the Great Seal of the City of St. Martinville, Louisiana this 17th day of July, 2023.

Jason Willis, Mayor

ATTEST:

Lorrie M Poirier, Clerk

It was moved by Jonas Fontenette duly seconded by Janise Anthony and unanimously carried that Teche News be designated as Official Journal for the City of St. Martinville.

Upon motion of Mike Fuselier, duly seconded by Carol Frederick, the following resolution was offered:

RESOLUTION AUTHORIZING AND APPROVING EXECUTION OF AN EQUIPMENT - LEASE PURCHASE AGREEMENT WITH CADENCE EQUIPMENT FINANCE, A DIVISION OF CADENCE BANK

WHEREAS, (the "Governing Body") of City of St. Martinville (the "Lessee"), acting for and on the behalf of the Lessee hereby finds, determines and adjudicates as follows:

1. The Lessee desires to enter into an Equipment Lease - Purchase Agreement with the Lease Schedule and Exhibits attached thereto in substantially the same form as attached hereto as Exhibit "A" (collectively, the "Agreement") with Cadence Equipment Finance, a division of Cadence Bank (the "Lessor"), for the purpose of leasing with an option to purchase the equipment as described therein for the total cost specified therein (the "Equipment").

2. It is in the best interest of the public purposes of the Lessee that the Lessee lease with an option to purchase the Equipment pursuant to and in accordance with the terms of the Agreement; and

3. It is necessary for the Lessee to approve and authorize the Agreement.

NOW, THEREFORE, BE IT RESOLVED by this Governing Body for and on behalf of the Lessee as follows:

Section I. The Agreement and Exhibits attached thereto in substantially the same form as attached hereto as Exhibit "A" by and between the Lessor and the Lessee is hereby approved and Mayor Jason Willis (the "Authorized Officer") is hereby authorized and directed to execute said Agreement on behalf of the Lessee.

Section 2. The Agreement is being issued in calendar year 2023.

Section 3. Neither any portion of the gross proceeds of the Agreement nor the Equipment identified to the Agreement shall be used (directly or indirectly) in a trade or business carried on by any person other than a governmental unit, except for such use as a member of the general public.

Section 4. No portion of the rental payments identified in the Agreement (a) is secured, directly or indirectly, by property used or to be used in a trade or business carried on by a person other than a governmental unit, except for such use as a member of the general public, or by payments in respect of such property; or (b) is to be derived from payments (whether or not to the Lessee) in respect of property or borrowed money used or to be used for a trade or business carried on by any person other than a governmental unit.

Section 5. No portion of the gross proceeds of the Agreement are used (directly or indirectly) to make or finance loans to persons other than governmental units.

Section 6. The Authorized Officer is further authorized for and on behalf of the Governing Body and the Lessee to do all things necessary in furtherance of the obligations of the Lessee pursuant to the Agreement, including execution and delivery of all other documents necessary or appropriate to carry out the transactions contemplated thereby in accordance with the terms and provisions thereof.

Section 7. The Lessee desires to designate the Agreement as a "qualified tax-exempt obligation" of the Lessee, as defined in Section 265(b)(3) of the Internal Revenue Code of 1986 (the "Code"). The aggregate face amount of all tax-exempt obligations (excluding private activity bonds other than qualified 501(c)(3) bonds) issued or to be issued by the Lessee and all subordinate entities thereof during the current calendar year is not reasonably expected to exceed \$10,000,000. The Lessee and all subordinate entities thereof will not issue or enter into in excess of \$10,000,000 of tax-exempt obligations (including the Agreement, but excluding private activity bonds other than qualified 501(c)(3) bonds) during the current calendar year, without first obtaining an opinion of nationally recognized counsel in the area of tax-exempt municipal obligations acceptable to the Lessor that the designation of the Agreement as a "qualified tax-exempt obligation" will not be adversely affected.

The foregoing resolution having been submitted to a vote; the vote thereon was as follows:

YEAS: M. Fuselier, C. Frederick, J. Fontenette, J. Anthony and F. Chatman
NAYS: None
ABSENT: None

The resolution was declared to be adopted on this the 17th day of July, 2023.

I, LORRIE M. POIRIER, CLERK, City of St. Martinville, Louisiana do hereby certify that this is a true and correct copy of a resolution adopted by the Mayor and City Council of the City of St. Martinville in Regular Session convened this 17th day of July, 2023, at which meeting a quorum was present and voting.

GIVEN UNDER MY OFFICIAL SIGNATURE AND SEAL OF OFFICE THIS 17TH DAY OF JULY, 2023.

Seal

LORRIE M. POIRIER, CLERK
CITY OF ST. MARTINVILLE

The above resolution applies to the swapping of the following vehicles for the Police Department:

Six Durango being turned back in due to mechanical issues:

| | | VIN | Mileage | Vehicle & Equip | 60 months |
|---|--------------|-------------------|---------|-----------------|------------|
| 1 | 2019 Durango | 1C4RDJFG6KC793019 | TBD | \$37,596.55 | \$754.05 |
| 2 | 2019 Durango | 1C4RDJFG8KC795418 | TBD | \$37,596.55 | \$754.05 |
| 3 | 2019 Durango | 1C4RDJFGXKC795419 | TBD | \$37,596.55 | \$754.05 |
| 4 | 2019 Durango | 1C4RDJFGXKC795422 | TBD | \$37,596.55 | \$754.05 |
| 5 | 2019 Durango | 1C4RDJFG1KC795423 | TBD | \$37,596.55 | \$754.05 |
| 6 | 2019 Durango | 1C4RDJFG6KC795417 | TBD | \$29,360.55 | \$596.73 |
| | | | | | \$4,366.98 |

Eight 2020 F150s replacing Durango’s.

| | | VIN | Mileage | Vehicle & Equip | 60 months |
|---|---------------------|-------------------|---------|----------------------------------|-----------------------------|
| 1 | 2020 F150 Responder | 1FTEW1P44LKE66378 | 51543 | \$30,750.00 | \$624.75 |
| 2 | 2020 F150 Responder | 1FTEW1P49LKE81149 | 51655 | \$29,900.00 | \$608.01 |
| 3 | 2020 F150 Responder | 1FTEW1P4XLKE66384 | 53430 | \$30,750.00 | \$624.75 |
| 4 | 2020 F150 Responder | 1FTEW1P41LKE81145 | 62284 | \$30,250.00 | \$614.90 |
| 5 | 2020 F150 Responder | 1FTEW1P43LKE81146 | 65055 | \$30,250.00 | \$614.90 |
| 6 | 2020 F150 Responder | 1FTEW1P44LKE81141 | 68496 | \$30,250.00 | \$614.90 |
| 7 | 2020 F150 Responder | 1FTEW1P46LKE66379 | 76230 | \$29,750.00 | \$605.06 |
| | | | | | \$7,915.10 (after estimated |
| 8 | 2020 F150 Responder | 1FTEW1P42LKE66380 | 78073 | \$21,834.90 lease return credit) | \$175.21 |
| | | | | | \$4,482.48 |

It was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that payment for COO Kimya Cruz’s registration fees, hotel, milage and per diem (\$846.48) for the LMA Convention be approved.

It was moved by Mike Fuselier duly seconded by Janise Anthony and unanimously carried that Mayor Willis be authorized to execute the Canine Agreement with Officer LeTroy Johnson. The council was advised that supplier, LA-K9 will provide an even swap for previous K9 Ranger for K9 Mason. No fees will be incurred for handlers’ course and certification.

It was moved by Carol Frederick duly seconded by Janise Anthony and unanimously carried that the following Public Safety wage increase be approved as presented, to begin with the next pay period, July 26, 2023.

| Position | Current Salary | Proposed Salary | Current 2080 Hourly | Proposed 2080 Hourly | Current 2184 Hourly | Proposed 2184 0Hourly |
|------------------------------|----------------|-----------------|---------------------|----------------------|---------------------|-----------------------|
| | | | | | | |
| COMMAND STAFF | | | | | | |
| Chief Ricky Martin | 54,017.60 | 60,000.00 | | | | |
| Dty. Chief Joe Nedie | 41,204.80 | 45,325.28 | 19.81 | 21.79 | | |
| Dty. Chief Cody Laperouse | 38,521.60 | 43,144.19 | 18.52 | 20.74 | | |
| Full Time | | | | | | |
| Sergeant | 37,520.00 | 41,273.23 | 18.04 | 19.84 | 17.18 | 18.90 |
| Officer - First Class | 35,861.28 | 39,447.41 | 17.24 | 18.97 | 16.42 | 18.06 |
| Officer - Post Certified | 32,891.04 | 36,180.14 | 15.81 | 17.39 | 15.06 | 16.57 |
| Officer - Non-Post Certified | 28,000.00 | 30,800.00 | 13.46 | 14.81 | 12.82 | 14.10 |
| | | | | | | |
| | | | | | | |
| PART TIME | | | | | | |
| Officer - Post Certified | | | 15.00 | | | |
| Douglas Simon | | | 10.00 | | | |
| ADMINISTRATION | | | | | | |
| Secretary to Chief | 30,908.80 | 33,999.68 | 14.86 | 16.35 | | |
| Records Clerk | 34,160.00 | 34,160.00 | 16.42 | 16.42 | | |
| Receptionist | 20,030.40 | 23,920.00 | 9.63 | 11.50 | | |

Mayor Willis opened the floor for nominations of Mayor ProTem.

Flo Chatman nominated Mike Fuselier. There were no other nominations.

It was moved by Flo Chatman duly seconded by Carol Frederick and unanimously carried that Mike Fuselier be appointed as Mayor ProTem for one year.

Upon recommendation of Mayor Willis, it was moved by Flo Chatman duly seconded by Jonas Fontenette that the employment contract for COO Kimya Cruz be approved with no benefits and an annual salary of \$61,000.00.

Ms. Chatman's motion being submitted to a vote, the vote thereon was:

Yeas: M. Fuselier, J. Fontenette and F. Chatman

Nays: C. Frederick and J. Anthony

Upon recommendation of Chief Ricky Martin, it was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that Andy Bankard be hired as Full-Time Post Certified Police Officer with a pay rate of \$16.57/hr.), effective Monday, July 24, 2023.

It was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that Justin Brown be hired as Water/Wastewater Repairman with a paygrade of 106 (\$12.13/hr.) + \$1.00 on call (\$13.13/hr.), effective Monday, July 24, 2023.

It was moved by Flo Chatman duly seconded by Janise Anthony and unanimously carried that Bernell Hypolite be hired as Water/Wastewater Repairman with a paygrade of 106 (\$12.13/hr.) + \$1.00 on call (\$13.13/hr.), effective Monday, July 24, 2023.

It was moved by Carol Frederick duly seconded Janise Anthony and unanimously carried that Moses Milton be hired as a Water/Wastewater Operator with a pay grade of 110 (\$16.70/hr.) + \$1.00 on call (\$17.70/hr.), effective Monday, July 24, 2023.

It was moved by Mike Fuselier duly seconded by Carol Frederick, with Janise Anthony abstained, that Harvey Gauthier be hired as Maintenance Facility Repairman with a paygrade 110 + 2% (\$17.00/hr.) plus \$1.00 on call (\$18.00/hr.), effective Monday, July 24, 2023.

Upon request of Mayor Willis, it was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that the request from Hall of Fame Smokers Club to hold a Back-to-School Pool Party and the pay increase for Pool Lifeguards be added to the agenda of this meeting.

It was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that Hall of Fame Smokers Club be granted permission to hold Back to School Pool Party on Saturday, August 5th.

It was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that the pay for Lifeguards be increased to \$11.00/hr. and Lead Lifeguard be increased to \$13.00/hr., retroactive to July 1, 2023.

Dominic Papillion did not appear at the council meeting to discuss personnel matter as he was notified. Upon recommendation of Mayor Willis, it was moved by Mike Fuselier duly seconded by Janise Anthony and unanimously carried that Mr. Papillion be terminated due to his refusal to comply with personnel policies.

John Richard did not appear at the council meeting to discuss a personnel matter as he was notified. Mr. Richard called administration a few hours prior to tonight's meeting stating that his attorney could not be present, and correspondence would be sent to the Mayor and Council. Upon recommendation of Mayor Willis, it was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that Mr. Richard be terminated for being no call, no show for more than three consecutive days.

It was moved by Flo Chatman duly seconded by Carol Frederick and unanimously carried that the employment status of David Thomas be changed to Water/Wastewater Floater with a paygrade 100 + 2% plus \$1.00 on call (\$18.00), effective July 26, 2023.

It was moved by Janise Anthony duly seconded by Flo Chatman and unanimously carried that the City Council go into executive session to discuss a personnel matter regarding Lemont Wilson.

The City Council reconvened after executive session upon motion of Mike Fuselier duly seconded by Flo Chatman.

Following executive session, Mayor Willis stated no action was needed. Mr. Lemont Wilson will be subject to random drug testing monthly for the next 6 months and can return to work upon compliance with the personnel manual policy.

Mayor Willis announced that the meeting scheduled for Monday, August 7th is rescheduled for Monday, July 31st due to the LMA Convention. The only meeting in August will be held August 21st.

There being no further business to come before the Mayor and City Council, Mayor Willis adjourned the meeting upon motion of Janise Anthony duly seconded by Jonas Fontenette.

JASON WILLIS, MAYOR

ATTEST:

LORRIE M POIRIER, CLERK
EXECUTIVE ADMINISTRATIVE ASSISTANT