

+MINUTES OF A REGULAR MEETING OF THE MAYOR AND CITY COUNCIL
OF THE CITY OF ST. MARTINVILLE, LOUISIANA
HELD ON THE 6th DAY OF MAY 2024.

The Mayor and City Council of the City of St. Martinville, Louisiana met in Regular Session on the 6th day of May 2024 at City Hall, their regular meeting place, pursuant to the call of the Mayor.

THERE were present: Jason Willis, Mayor

Mike Fuselier, Councilman

Carol Frederick, Councilman

Jonas Fontenette, Councilman

Janise Anthony, Councilman

Flo Chatman, Councilman

Allan L. Durand, City Attorney

THERE were absent: None

Mayor Jason Willis presiding called the meeting to order.

Upon request of Mayor Willis, it was moved by Jonas Fontenette duly seconded by Flo Chatman and unanimously carried that approval for out of town travel for CRT Director Danielle Fontenette be added to this agenda.

It was moved by Flo Chatman duly seconded by Janise Anthony and unanimously carried that the minutes of the regular meeting held April 15, 2024 and April 30, 2024, hereby be approved for publication in the Teche News, the Official Journal of the City of St. Martinville.

Upon motion of Mike Fuselier duly seconded by Flo Chatman and unanimously carried that the bills to be paid by the City Finance Committee hereby be approved for payment.

CAO Avis Gutekunst presented the Mayor and Council the March financials with comparative of actual budget.

The following resolution was introduced by Flo Chatman duly seconded by Mike Fuselier and unanimously adopted:

RESOLUTION

BE IT RESOLVED, that the following millage(s) are hereby levied on the 2024 tax roll on all property subject to taxation by city of St Martinville:

MILLAGE

General Alimony	3.90 Mills
Public Improvement Bonds	4.11 Mills

BE IT FURTHER RESOLVED that the proper administrative officials of the Parish of St Martin, State of Louisiana, be and they are hereby empowered, authorized, and directed to spread said taxes, as hereinabove set forth, upon the assessment roll of said Parish for the year 2024, and to make the collection of the taxes imposed for and on behalf of the taxing authority, according to law, and that the taxes herein levied shall become a permanent lien and privilege on all property subject to taxation as herein set forth, and collection thereof shall be enforceable in the manner provided by law.

The foregoing resolution was read in full; the roll was called on the adoption thereof, and the resolution was adopted by the following votes:

YEAS: M.Fuselier, C.Frederick, J.Fontenette, J.Anthony and F.Chatman
NAYS: None
ABSTAINED: None
ABSENT: None

CERTIFICATE

I hereby certify that the foregoing is a true and exact copy of the resolution adopted at the board meeting held on May 6, 2024, at which meeting a quorum was present and voting.

St. Martinville, Louisiana, this 6th day of May, 2024.

(Signature of authorized person of the taxing district)

Mayor Willis presented a plaque of commendation to Otis Chatman for saving a family from a house fire.

It was moved by Flo Chatman duly seconded by Jonas Fontenette and unanimously carried that Mayor Willis be authorized to sign Cooperative Agreement with Sustainability Partners.

Following presentation by Sides and Associates for updating the City website, it was moved by Carol Frederick duly seconded by Mike Fuselier and unanimously carried that a contract be submitted for City Attorney Allen Durand to review and be presented for approval at the next meeting.

Upon request of Lisa George, it was moved by Janise Anthony duly seconded by Flo Chatman and unanimously carried that permission be granted for the Jr Daughter's Court #54 to hold a Red-Light Drive to benefit Sickle Cell on Saturday, June 8, 2024 beginning at 8:00am - noon.

Upon request of Ms Zelma Savoy of SM Downtown Revitalization Committee, it was moved by Flo Chatman duly seconded by Janise Anthony and unanimously carried that the City assist with the installation of Juneteenth and 4th of July Flags on City utility poles on Main Street. The flags will be provided by the committee.

Upon request of Ms. Zelma Savoy of SM Revitalization Committee, it was moved by Flo Chatman duly seconded by Janise Anthony and unanimously carried that the City provide electricity at an agreed upon location from Thanksgiving to New Years for Christmas Decorations provided by the committee.

Upon request of representatives from Newcommers Club, it was moved by Jonas Fontenette duly seconded by Flo Chatman and unanimously carried that permission be granted to close New Market Street and a portion of Evangeline Blvd to hold Juneteenth Celebration on Saturday, June 15th from 2:00pm - 7:00pm. There will be music and vendors; however, no alcohol will be sold. Restrooms behind the Cultural Center will be open, and Chief will handle security for the event.

Upon motion of Carol Frederick duly seconded by Mike Fuselier and unanimously carried that the following resolution for B1 Bank hereby be adopted:

**Online Banking:
Government/ Municipal/ Public Funds**

BE IT RESOLVED that Shika Hector, the Utility Supervisor of City of St. Martinville ("Company"), is hereby authorized and empowered for and on behalf of, and in the name of this Company, to enter into the following transactions through the use of the Company's internet banking service as established with B1 Bank:

- ☐ Online Banking:

☐ View Account Number(s):

☐ Transfer to Account Number(s):

☐ Transfer from Account Number(s):

☐ Bill Pay: ☐ Create ☐ Submit ☐ Approve
Account Number(s):

- ☒ Corporate Cash Management:

☒ ACH Origination: ☒ Create ☒ Submit ☐ Approve ☐ Confirm
Account Number(s): 1000845

☐ Remote Deposits: ☐ Create ☐ Submit ☐ Approve

Account Number(s):

☐ Positive Pay: ☐ Input Issued Items/Files ☐ Decision Suspect Items Account
Number(s):

BE IT FURTHER RESOLVED that the above named is further authorized to execute any documents as shall be appropriate and desirable to accomplish the foregoing.

The above and foregoing constitutes a true and correct copy of resolutions duly adopted and authorized by the undersigned as the authorized representative of the City of St. Martinville, and said resolutions have never been modified or rescinded and are still in full force and effect.

Date:

Clerk
City of St. Martinville

Upon motion of Carol Frederick duly seconded by Jansie Anthony and unanimously carried that the following resolution for Community First Bank hereby be adopted:

Corporate Authorization Resolution

This is to certify: That a meeting of the Mayor and City Council of the City of St. Martinville, LA, duly called and held on May 6, 2024, the following resolution was adopted:

RESOLVED, that the checking account for this corporation, entitled City of St. Martinville, Police Department Evidence Funds, at Community First Bank and that checks of this corporation drawn on Community First Bank and orders for transfers or withdrawal of funds of this corporation on deposit in said Bank, in whatever form, shall be signed by Andrew Broussard along with one of the following:

Jason Willis, Mayor
Ricky Martin, Chief of Police
Avis Gutekunst, Chief Financial Officer
Katy Bujard, Accounting Specialist
Kimya Cruz, Chief Operating Officer

IT WAS FURHTER RESOLVED, that Alicia Zanois be removed from said account.

BE IT FURTHER RESOLVED, that said Bank is hereby authorized and directed to honor and pay any checks so drawn as above set forth, whether or not such checks be payable to the order of one of the foregoing persons either in his individual or official capacity or deposited to his individual credit.

IN WITNESS WHEREOF, I have hereunto affixed by name as Clerk and have caused the corporate seal of said corporation to be hereto affixed this May 6, 2024.

I, Lorrie M Poirier, Clerk of said corporation, do hereby certify that the foregoing is a copy of the resolution passed as therein set forth.

Clerk
City of St. Martinville

Following successful completion of certifications and in accordance with the apprenticeship contract, it was moved by Mike Fuselier duly seconded by Flo Chatman and unanimously carried that the pay grade of Alex Boyer be changed to 113 + 6% (\$22.54) plus \$1.00 on call (\$23.54/hr)

It was moved by Jansie Anthony duly seconded by Flo Chatman and unanimously carried that Asia Mahone be hired as a full-time Cashier, with a paygrade of 105 (\$11.23/hr)

It was moved by Mike Fuselier duly seconded by Jonas Fontenette and unanimously carried that Kyeana Barta be hired as a part-time Cashier, with a paygrade of 105 (\$11.23/hr)

It was moved by Mike Fuselier duly seconded by Janice Anthony and unanimously carried that the proposed Balancing Policy and Drawer Overage/Shortage Policy for Utility Department be tabled until the next meeting.

It was moved by Jonas Fontenette duly seconded by Mike Fuselier and unanimously carried that Mayor Willis be authorized to sign the amendment to the contract with COO Kimya Cruz to clarify that she is an independent contractor, and is not a contract employee, nor has the parties considered it as a contract of employment since the initial effective date of the agreement.

The proposal to prepare an amendment to the Code of Ordinances stating specific penalties for violations was tabled to allow City Attorney Allen Durand time to research and present something at a future meeting.

Ordinance 24-01

ORDINANCE TO AMEND THE CHARTER OF THE CITY OF ST. MARTINVILLE
TO CHANGE THE DATE FOR SETTING SALARIES FOR MAYOR AND COUNCIL

An Ordinance by the City Council of the City of St. Martinville Amending the City
Charter with respect to salaries of the Mayor and Councilmembers

WHEREAS the City Charter for the City of St. Martinville contains an antiquated provi-
sion regarding both the maximum salaries and the deadline to set the salary for the Mayor and
Council for the ensuing year, and

WHEREAS, the City Council has determined that it would be more effective to coordi-
nate the date for setting of such salaries with the dates in place for establishing and approving the
City Budget, and allowing the Council to set salaries without the necessity of amending this
Charter,

THEREFORE be it ordained that the following Ordinance amending City Charter for the
City of St. Martinville is adopted:

Article II (9.) is amended to read as follows:

“[2] [Salaries of Councilmembers and Mayor.] The Council Members shall receive such
salaries as the majority of the Council may determine.”

Article IV (2.) is amended to read as follows:

“[2] [Salaries.] The town council shall, on or before the first day July, fix the salaries and
fees of the mayor, and other elective officers, and shall at that time establish the compen-
sation or salary to be paid to the officers appointed by the town council.”

This amendment to the Charter of the City of St. Martinville shall become effective as
amendments to the Charter upon approval by the Governor under La. RS 33:1181 and recording
in the office of the Louisiana Secretary of State.

The foregoing Ordinance was offered by Flo Chatman, duly seconded by Jonas Fonten-
ette, and upon being submitted to a vote, the vote was :

Yeas: M.Fuselier, C.Frederick, J.Fontenette, J.Anthony and F.Chatman

Nays: None

Absent: None

The Ordinance and Charter Amendment was thereon declared adopted on the 6th day of
May, 2024.

JASON WILLIS, Mayor

It was moved by Mike Fuselier duly seconded by Carol Frederick and unanimously carried that out of town travel for CRT Danielle Fontenette to Birmingham, Alabama for 2024 Main Street National Conference be approved.

Prior to the discussion of the excessive absences of Willis Thibodeaux, Mr Thibodeaux was given the option to discuss this matter in executive session; he stated he would like to continue with the discussion in public session. Upon recommendation of Mayor Willis, it was moved by Mike Fuselier duly seconded by Carol Frederick and unanimously carried that Willis Thibodeaux be terminated for excessive absences, no call/no show for 4 days.

Mayor Willis reported that the City won state Cleaner City Contest and commended Wastewater Operator Albert Lewis for his nomination as LRWA as 2024 Wastewater System Operations Specialist of the Year South Award.

There being no further business to come before the Mayor and City Council, Mayor Willis adjourned the meeting upon motion of Jonas Fontenette and duly seconded by Flo Chatman.

JASON WILLIS, MAYOR

ATTEST:

LORRIE M POIRIER, CITY CLERK